



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Environmental Protection/Air Quality Assessment		
Department Contract Administrator or Grant Coordinator:		David Lemery		
(If applicable) Department Reference #:		[Use IRA A/B funds 013-06A-1293-13]		
Amount: (Contract/Amendment/Grant)	\$ 53,090	Advantage CT / RQS #:	06A 20250219*1170	
CONTRACT	Proposed Start Date:	02/06/2025	Proposed End Date:	06/30/2025
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Wilbur Technical Services, LLC; Mont Vernon, NH		
Brief Description of Goods/Services/Grant:		Purchase of one (1) Teledyne T700U dynamic Dilution Calibrator and one (1) Teledyne T300U ultra-sensitive CO Analyzer		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input checked="" type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The State of Maine DEP Bureau of Air Quality operates a statewide network of air quality analyzers and calibrators, which provides the air quality data necessary to document compliance with the federal health-based National Ambient Air Quality Standard and the US Code of Federal Regulations (CFR). Per the CFR, the State of Maine is required to operate, maintain, and provide accurate and validated ambient data for a National Core (NCore) air quality monitoring station. These NCore stations are multi-pollutant measurements sites that integrate regulatory grade instrumentation for particulates and gas pollutants. These instruments must also be capable of trace levels.

The current carbon monoxide instrument is past its expected lifespan, and we do not have any functional spare carbon monoxide instruments on hand. All of our multi-gas calibrators that can be used at this site, either in-use or functional spares are past their expected lifespan and need to be replaced.

We presently operate Teledyne instruments in our network. Staying with this manufacturer will eliminate the unavoidable costs of having to reconfigure the site's entire monitoring system in order to incorporate a different makes and models of instrumentation.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

There are a few models of CO instruments and multi-gas calibrators that can reach the low levels that we require, while maintaining a high level of precision and accuracy. Additionally, we require instruments and calibrators that can be automated and have remote connectivity abilities, these features reduce staff time traveling to remote field sites by allowing for Quality Assurance / Quality Control checks to be run automatically. Both the instrument and calibrator must be able to connect to the site data logger for continuous data acquisition.

Wilber Technical Services is the exclusive distributor of Teledyne API instruments in the New England region. Both Teledyne API and the vendor have a very good track record with us for technical support. The vendor, based out of New Hampshire, has on multiple occasions traveled to Maine to provide technical assistance, meeting staff either on site, or at one of our offices which has allowed for decreased cost and down time associated with shipping capital equipment or out-of-state travel for state employees.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Both pieces of equipment are similar in price to other vendors with equipment of similar accuracy, reliability and features.

Funding was sourced through the EPA, IRA section 60105 Part A and B grant and replacement of these equipment was specified in the grant request. The following is quoted out of the program guidance for this grant:

"Section 60105(b) of the IRA provides funding for 'grants and other activities authorized under subsections (a) through (c) of section 103 and section 105 of the Clean Air Act (1) to expand the national ambient air quality monitoring network with new multipollutant monitoring stations; and (2) to replace, repair, operate, and maintain existing monitors.'"

4. Describe the plan for future competition for the goods or services.

We continue to review commercial product literature, attend trade shows, and routinely exchange technical information with peers from EPA and state other monitoring agencies. Through such efforts, we are educated and remain aware of the state of commercial air monitoring technology. We strive to operate the Maine air-monitoring network within our allocated capital and operating budgets, while providing EPA with certified, high quality ozone data.

PART III: SUPPLEMENTAL INFORMATION

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.


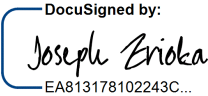
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:	Melanie Loyzim, Commissioner	Date:	Feb 20, 2025
Signature of DAFS Procurement Official:			
Typed Name:	Joseph Zrioka Director of IT Procurement	Date:	2/25/2025