



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Marine Resources/Bureau of Marine Science		
Department Contract Administrator or Grant Coordinator:		Matthew Davis/HQ Finance		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)	\$ \$7,375	Advantage <u>CT</u> / RQS #:	13A	20240327000000002637
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	5/1/2024	Effective Date:	1/1/2025
	Previous End Date:	12/31/2024	New End Date:	3/1/2026
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Justin Papkee, 15 Leavitt St, Long Island, ME 04050		
Brief Description of Goods/Services/Grant:		Amendment to continue vessel services to deploy and retrieve passive acoustic receivers for monitoring inshore white shark presence.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified

<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

We are in need of a captain who is knowledgeable of Maine's coastline to help deploy and retrieve passive acoustic equipment for monitoring white shark activity in coastal waters.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This vendor has worked with the DMR on white shark monitoring in prior years and is familiar with the gear and setup of the survey. He also provides a competitive rate per-day for services rendered.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost to perform these services was agreed upon by the contractor and State employee. The rate of work per-day is competitive for the amount of work and wear put on the boat to perform the requested actions.

4. Describe the plan for future competition for the goods or services.

In 2026, the State will work with fishermen to find competitive rates to continue this monitoring work.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<i>Carl Wilson</i> Carl Wilson (Jan 25, 2025 05:58 EST)		
Typed Name:	Carl Wilson, Director	Date:	Jan 25, 2025
Signature of DAFS Procurement Official:	DocuSigned by: <i>Martha Verhille</i> 891CE7A1493D45B...		
Typed Name:	Martha verhille	Date:	2/19/2025

PJF CT 13A 20240327-2637 Amendment - 1-9-25

Final Audit Report

2025-01-25

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