



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS/OBH Dr. Jessica Benson-Yang   Eliza Fielding		
Department Contract Administrator or Grant Coordinator:	Jennifer Levesque / Storm Dexter		
(If applicable) Department Reference #:	OSA-25-374		
Amount: (Contract/Amendment/Grant)	\$984,761.00	Advantage CT / RQS #:	CT-10A- 202409040000OSA25374
<b>CONTRACT</b>	Proposed Start Date:	<b>9/1/2024</b>	Proposed End Date: <b>8/31/2024</b>
<b>AMENDMENT</b>	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
<b>GRANT</b>	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Univ of Maine Sys Orono, ME		
Brief Description of Goods/Services/Grant:	Data to Action Analysis and Facilitation, Naloxone Distribution		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The purpose of this Agreement is to provide administrative, evaluation, and multimedia project management for the Maine's Naloxone Distribution Initiative.

The Maine Naloxone Distribution Initiative was established to comply with Governor Mills' executive order dated February 6, 2019; An Order to Implement Immediate Responses to Maine's Opioid Epidemic; Section III. OVERDOSE AND DEATH PREVENTION; Section C. directing the Office of Behavioral Health (OBH) to purchase doses of intranasal naloxone and intramuscular naloxone for distribution.

Additionally, the Provider shall provide administrative support and facilitation to further the State's goal of operationalizing data to enhance programmatic implementation. This shall be done by engaging in and providing guidance on data analysis, presentation, and meeting attendance in close cooperation with the Office of Behavioral Health.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

University of Maine at Orono, a bona fide agent of the State, is uniquely qualified to perform the deliverables of this contract due to their pivotal position between data sources and state entities. The provider has been deeply engaged and rooted in the work since at least 2019. They have provided a standard level of care, data and fiscal integrity and customer service across respective catchment areas.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates were negotiated and are considered cost-effective based on industry standard: the rates are comparable to rates offered by the Provider for similar services.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to RFP this service.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.





### PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

*Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.*

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	7-26-24
Signature of DAFS Procurement Official:	  <small>41C2BA36FAE44CD</small>		
Typed Name:	Kathy Paquette	Date:	2/3/2025