



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		Maine DOT Region 2 Fleet		
Department Contract Administrator or Grant Coordinator:		Michael Colson		
(If applicable) Department Reference #:		T11-387		
Amount: (Contract/Amendment/Grant)		\$ 5,451.83	Advantage CT / RQS #:	20240221000000001192
CONTRACT	Proposed Start Date:	26 Jan 24	Proposed End Date:	01 Feb 24
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Daigle & Houghton (Allegiance), Hermon, ME		
Brief Description of Goods/Services/Grant:		Repairs to T11-387, International Patrol truck – Check engine and lacks power		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Plow truck T11-387 had check engine light on and lacked power. The DOT field tech at the Richmond camp didn't have a diagnostic laptop, and hasn't had any training on International diagnostic program. With the region not having a full staff of field techs and with the two-field techs already working on trucks with computer issues, it was decided to send it to a vendor. These are the vendor tech repair notes- HOOKED UP TO UNIT, THE CHECK ENGINE LIGHTS WAS NOT ON AND THERE WERE NO CODES LOGGED. PUT UNIT ON HIGH IDLE AND LET IT GET UP TO TEMP. STARTED A PERFORMANCE SESSION AND WENT FOR A ROAD TEST, CHECK ENGINE LIGHT CAME ON AND LOGGED A CODE THEN WENT OUT. THERE IS A CODE FOR VGT OVER DUTY CYCLE. LOOKED AT THE PERFORMANCE SESSION AND SAW THAT WHEN THE CODE CAME ACTIVE THAT THE EXHAUST BACKPRESSURE SPIKED TO 28 PSI AND DESIRED WAS 0. CHECKED THE AIR FILTERS THEY NEED TO BE REPLACED. CHECKED THE TURBO AND FOUND THAT IT'S WORN OUT. NEED TO START BY REPLACING THE TURBO AND AIR FILTERS THEN RECHECK. WENT OUTSIDE TO GET TRUCK STARTED, BATTERIES WERE DEAD. PUT BOOSTER PACK ON FOR 30 MINUTES. TEMP IS VERY LOW THIS MORNING, GOT ASSISTANCE FROM ANOTHER TECH AND GOT TRUCK TOWED INSIDE. REMOVED OLD TURBO, OIL FEED LINE, INSTALLED NEW TURBO WITH GASKET AND SEALS ON TURBO DRAIN TUBE. INSTALLED A NEW TURBO OIL FEED LINE, OLD ONE WAS RUSTED AND BREAKING APART AT CRIMPS. NEW CLAMP ON TURBO CAC HOSE STDE AND EXHAUST CLAMP WAS REPLACED. ROAD TESTED THE TRUCK, ALL IS GOOD. CHECKED OVER AFTER ROAD TEST, ALL GOOD.

Repairs totaling \$5,451.83 where made. The decision to move forward with these repairs was made consistent with Maine DOT Fleet Management's guidance considering the vehicle's age, mileage, and anticipated replacement schedule. The estimated replacement cost for this vehicle is \$188,00.00. The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational need to get the equipment back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Region 2 is down 3 field techs and Fleet Augusta heavy shop is down 7 techs and are busy. The vendor for this work was able to work it in and has International trained technicians along with all the special tools for the repair and replacement of the parts associated with this issue. The magnitude of this repair was considered, and the logical decision was to send this unit to the dealer.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Daigle & Houghton (Allegiance) is an International vendor we have had work done there in the past and when compared with the other International dealer their rates where the same or in some cases a little cheaper. They are able too efficiently and cost effectively do a repair of this significance due to factory/dealer training and having special tools that maybe needed. This repair would not have been something the department could have cost effectively done and completed in a timely manner.

4. Describe the plan for future competition for the goods or services.

If we could convince more International truck dealers and service facilities to move into more locations in the state it would potentially foster better competition.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

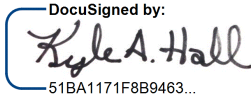
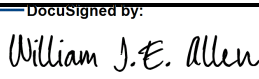
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Kyle Hall, Director Maintenance & Operations	Date:	2/12/2024
Signature of DAFS Procurement Official:			
Typed Name:	William J.E. Allen	Date:	2/26/2024

NOI 0220240214 02/26/2024 - 03/03/2024