



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Maine DOT Region 2 Fleet		
Department Contract Administrator or Grant Coordinator:		Michael Colson		
(If applicable) Department Reference #:		T11-724		
Amount: (Contract/Amendment/Grant)		\$ 7,555.05	Advantage CT / RQS #:	20240213000000001164
CONTRACT	Proposed Start Date:	19 Dec 23	Proposed End Date:	2 Jan 24
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Daigle & Houghton (Allegiance), Hermon, ME		
Brief Description of Goods/Services/Grant:		Repairs to T11-724, a 2009 International Patrol truck – skipping, blows blue smoke lacks power		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Plow truck T11-724 had blueish/white smoke coming from exhaust, skipping and was lack of power. The DOT tech has had issue like this, and determined it was either a EGR cooler issue or bad injectors. This repair is not typically done in the field. With the region not having a full staff and having a considerable workload, it was decided to send it to a vendor, to get this truck back into service without delay. These are the vendor tech repair notes- STARTED TRUCK AND SMELLED COOLANT IN THE EXHAUST. ENGINE WAS STUMBLING AND SMOKED.FOUND EXHAUST LEAK FROM THE EGR CROSS OVER PIPE, PIPE IS BROKEN AND WILL NEED TO BE REPLACED. CHECKED EGR COOLERS, BOTH NEED TO BE REPLACED. TRUCK NEEDS BOTH EGR COOLERS, EGR VALVE, AND EGR CROSSOVER PIPE. DRAINED COOLANT, REMOVED AND REPLACED BOTH EGR COOLERSAND EGR VALVE. REFILLED COOLANT. ROAD TESTED AND TOOK HEALTH REPORT. FOUND THAT THE AIRINTAKE SENSOR WASN'T READING. TESTED SENSOR, NEEDS TO BE REPLACED. REMOVED AND REPLACEDSENSOR ALONG WITH PLUG. ROAD TESTED AGAIN, NO ISSUES. TOOK COMPLETED HEALTH REPORT.CHECKED FLUID LEVELS, TOPPED OFF COOLANT. Repairs totaling \$7,555.05 where made. The decision to move forward with these repairs was made consistent with Maine DOT Fleet Management's guidance considering the vehicle's age, mileage, and anticipated replacement schedule. The estimated replacement cost for this vehicle is \$188,00.00. The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational need to get the equipment back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Region 2 is down 3 field techs and Fleet Augusta heavy shop is down 7 techs and are busy. The vendor for this work was able to work it in and has International trained technicians along with all the special tools for the repair and replacement of the parts associated with this issue. The magnitude of this repair was considered, and the logical decision was to send this unit to the dealer.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Daigle & Houghton (Allegiance) is an International vendor we have had work done there in the past, and when compared with the other International dealer their rates where the same or in some cases a little cheaper. They are able too efficiently and cost effectively do a repair of this significance due to factory/dealer training and having special tools that maybe needed. This repair would not have been something the department could have cost effectively done and completed in a timely manner.

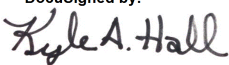
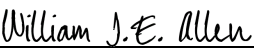
4. Describe the plan for future competition for the goods or services.

If we could convince more International truck dealers and service facilities to move into more locations in the state it would potentially foster better competition.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

- Yes – If Yes, please attach the approved Business Case(s).
- No – If No, proceed to Part V.

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):	<div style="border: 1px solid black; padding: 2px;"> <small>DocuSigned by:</small>  <small>51BA1171F8B9463...</small> </div>		
Typed Name:	Kyle Hall, Director, Maintenance & Operations	Date:	2/1/2024
Signature of DAFS Procurement Official:	<div style="border: 1px solid black; padding: 2px;"> <small>DocuSigned by:</small>  <small>2D5B8E39F57E44A...</small> </div>		
Typed Name:	William J.E. Allen	Date:	2/16/2024

NOI 0220240185 02/16/2024 - 02/22/2024