



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Maine State Police – Public Safety – Crime Lab	
Department Contract Administrator or Grant Coordinator:		Lt. Michael Zabarsky Iris Rogers	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 57,736.70	Advantage CT / RQS #:	RQS 16A 20240131*1107
CONTRACT	Proposed Start Date:	1/31/2024	Proposed End Date: 4/1/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Amber McManus QIAGEN, LLC VS0000008087 19300 Germantown Rd., Germantown, MD 20874 Tel: (302)423-4742 or (240) 686-7300 Amber.McManus@qiagen.com	
Brief Description of Goods/Services/Grant:		Purchase of Rotor-Gene Q 5plex HRM Platform for our DNA/Biology (Unit 9804).	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input checked="" type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice

<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization
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Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The MSP Crime Lab is seeking to replace a broken Rotor-Gen 6000 instrument in the DNA PCR lab with a Rotor Gene Q instrument. We currently only have one working Rotor Gene instrument, but its age is increasingly causing it to be unreliable and producing error messages. The Rotor Gene is the only validated method to quantify DNA extracts that we have online and losing that instrument would cause a work stoppage in forensic DNA casework.

The FBI Quality Assurance Standards require us to quantify all DNA extracts for human DNA before analyzing casework samples. The Crime Lab must meet all FBI Quality Assurance Standards to maintain our national ANAB accreditation and for continued participation in the CODIS Database system. The purchase of this equipment ensures continued quality forensic analysis, uninterrupted lab operations, and is essential for us to meet FBI quality assurance standards.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Qiagen LLC is a single source, unique vendor for this specific instrument. To switch to a different vendor would necessitate undertaking a lengthy and costly validation. Our current instrument is failing and long delays in our ability to process DNA samples would result in not fulfilling our mission for public safety.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The funding was allocated to a combination of Grant funds and General State funds (equipment bucket) as granted to the Maine State Police Crime Lab. It was approved in the current Biennial Budget FY2024. Qiagen provided a reasonable, current pricing quote for the Rotor Gene Q instrument discounted at 12%.

4. Describe the plan for future competition for the goods or services.

This is a Single-Source Vendor. Should this change, this will go through the bidding process.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).


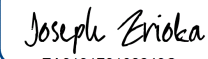
Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Procurement Justification Form (PJF)

Signature of requesting Department's Commissioner (or designee):	 Michael Sauschuck (Feb 2, 2024 16:52 EST)		
Typed Name:	Michael Sauschuck, Commissioner	Date:	
Signature of DAFS Procurement Official:	DocuSigned by:  EA813178102243C...		
Typed Name:	Joseph zrioka Director of IT Procurement	Date:	2/13/2024






PJF Rotor Gene FC2023_020224

Final Audit Report

2024-02-02

Created:	2024-02-02
By:	Iris Rogers (iris.rogers@maine.gov)
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