



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		Marine Resources, Bureau of Marine Science		
Department Contract Administrator or Grant Coordinator:		Jarrod Desjardins / Amanda Webb		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$ 10,515.84	Advantage <u>CT</u> / RQS #:	13A 20240124000000002048
CONTRACT	Proposed Start Date:	1/1/2024	Proposed End Date:	12/31/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Honeywell International INC/Building Solutions-Chicago, IL		
Brief Description of Goods/Services/Grant:		Monthly maintenance of BBH building controls		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

**PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Honeywell is the sole provider of building control service for State of Maine buildings. Also, software was installed, and has been maintained, by Honeywell who controls all of our HVAC systems.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Honeywell installed our systems and has maintained and performed all needed upgrades.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost was deemed fair based on services provided.

4. Describe the plan for future competition for the goods or services.

DMR will continue to utilize Honeywell as a primary vendor consistent with BGS recommended provider for service.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?


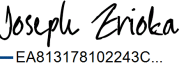
Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 Carl Wilson (Jan 30, 2024 09:53 EST)		
Typed Name:	Carl Wilson, Director of Marine Science	Date:	01/30/24
Signature of DAFS Procurement Official:	DocuSigned by:  EA813178102243C...		
Typed Name:	Joseph Zrioka Director of IT Procurement	Date:	2/12/2024







# PJF- CT 13A 20240124-2048

Final Audit Report

2024-01-30

Created:	2024-01-30
By:	Amanda Webb (amanda.webb@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIynhcKP8Gi_JF2-KGeCyKVDqO0mYVMYw

## "PJF- CT 13A 20240124-2048" History

-  Document created by Amanda Webb (amanda.webb@maine.gov)  
2024-01-30 - 2:50:55 PM GMT
-  Document emailed to Carl (carl.wilson@maine.gov) for signature  
2024-01-30 - 2:50:58 PM GMT
-  Email viewed by Carl (carl.wilson@maine.gov)  
2024-01-30 - 2:52:12 PM GMT
-  Signer Carl (carl.wilson@maine.gov) entered name at signing as Carl Wilson  
2024-01-30 - 2:53:03 PM GMT
-  Document e-signed by Carl Wilson (carl.wilson@maine.gov)  
Signature Date: 2024-01-30 - 2:53:05 PM GMT - Time Source: server
-  Agreement completed.  
2024-01-30 - 2:53:05 PM GMT