



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Marine Resources/Marine Science/Education Division	
Department Contract Administrator or Grant Coordinator:		Dottie Yunger/Amanda Webb	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)	\$ 95,465.25	Advantage CT / RQS #:	13A 2024020700000002187
CONTRACT	Proposed Start Date:	1/25/2024	Proposed End Date: 6/30/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Aquatic Art Technologies Glastonbury, CT	
Brief Description of Goods/Services/Grant:		Fabrication of 1 custom tank with theming and FRP stand; theming of 2 tanks with FRP stands (specifications in Part III.1)	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Department received emergency supplemental funds to expedite repairs to the Maine State Aquarium (MSA) to facilitate opening in Summer 2024. Without the required repairs, the Department will not be able to open to the public in a safe and informative manner. The MSA was closed in 2020 as a result of the COVID 19 pandemic. An attempt to reopen in 2023 was made, several significant issues impacting visitor safety, animal health and wellbeing, and facility integrity were identified. The MSA serves as a regional draw for Lincoln County and the Boothbay Harbor Region, with 30,000 visitors prior to the pandemic. Due to the shortened timeline this vendor is uniquely equipped to design, fabricate and produce the below displays for the 2024 reopen deadline.

- Fabrication of 1 custom acrylic tank (TK4) for exhibit, 82"W x 48"H x 40"FTB
- Theming for tank (TK4) – fiberglass and epoxy painted with clear coating
- Custom aquarium stand (TK4)
- Custom aquarium stand for tank (TK3) with dimensions 40.5"W x 24"H x 29"FTB
- Theming for tank (TK3) – fiberglass and epoxy painted with clear coating, cover all blue coat gel
- Custom aquarium stand for tank (TK10) with dimensions 36"W x 30"H x 24"FTB
- Theming for tank (TK10) -- fiberglass and epoxy painted with clear coating

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

With their expertise in aquarium life support systems, Aquatic Art is uniquely able to design, fabricate, and produce the above displays for the 2024 reopen deadline. Aquatic Art is located in New England, which will reduce shipping costs.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated budget with vendor is fair and reasonable given the scope and timing of the project. The Vendor can provide the displays in April 2024 in time for an aquarium opening June 2024.

4. Describe the plan for future competition for the goods or services.

Once the system is purchased, the supplemental budget funds spent, and the Maine State Aquarium reopened, there will not be the need to purchase this system again.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); PURCHASES BY THE STATE

Does the requesting Department signatory understand and acknowledge Maine's COI Statute?

Yes, the requesting Department signatory understands and acknowledges Title 17, Chapter 101, §3104.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Meredith Mendelson, Deputy Commissioner	Date:	2/8/24
Signature of DAFS Procurement Official:	<div data-bbox="558 1138 812 1234" style="border: 1px solid black; padding: 2px;"> <small>DocuSigned by:</small> <i>Martha Verhille</i> <small>891CE7A1493D45B...</small> </div>		
Typed Name:	Martha Verhille	Date:	2/8/2024