

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Department of Public Safety- Maine State Police	
Department Contract Administrator or Grant Coordinator:		Lt. Aaron M. Turcotte Amy Gower	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 12,584.19	Advantage CT / RQS #:	RQS-16A-20240118*1009
CONTRACT	Proposed Start Date:	12/18/2023	Proposed End Date: 1/18/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Norris A. Preble Co, Inc. Madison, Maine	
Brief Description of Goods/Services/Grant:		Boiler replacement – Skowhegan Barracks	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

During the State of Emergency storm on December 18, 2023, the Maine State Police Skowhegan Barracks was flooded and lost heat. Dead River was initially called on the night of the storm to look at the boilers, but due to the geothermal system, Dead River was unable to assist. I contacted Norris Preble who installed the systems over 15 years ago and they were able to determine the boilers system had failed.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Norris Preble was familiar with this unique system having installed the Geothermal system immediately determined the failures and need for replacement to get heat returned to the building. Maine State Police had to move forward with this decide to process make a full replacement with the boilers.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Norris Preble provided quotes for the two failed boilers and due to the storm and subsequent damages statewide, we did not have time to shop around for someone who may nor may not be familiar with the system and get the parts ordered in need to return heat to the building.

4. Describe the plan for future competition for the goods or services.

In order to determine the replacement of these boilers in the future, they should be serviced annually and as they begin to corrode and fail, the state will have time to request bids for parts and service.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?


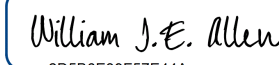
Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 Michael Sauschuck (Jan 24, 2024 13:05 EST)		
Typed Name:	Michael J. Sauschuck	Date:	24/01/2024
Signature of DAFS Procurement Official:	DocuSigned by:  2D5B6E39F57E44A...		
Typed Name:	william J.E. Allen	Date:	2/2/2024

NOI 0220240127 02/02/2024 - 02/08/2024






Procurement Justification Form (PJF) Troop C Boiler Replacement

Final Audit Report

2024-01-24

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"Procurement Justification Form (PJF) Troop C Boiler Replacement" History

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