



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	Maine DOT Region 2 Fleet			
Department Contract Administrator or Grant Coordinator:	Michael Colson			
(If applicable) Department Reference #:	T01-222			
Amount: (Contract/Amendment/Grant)	\$ 6,897.77	Advantage CT / RQS #:	20240123000000001023	
CONTRACT	Proposed Start Date:	2 Jan 24	Proposed End Date:	8 Jan 24
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	O'Connor Motors, Augusta Me.			
Brief Description of Goods/Services/Grant:	Repairs to T01-222, a 2010 Volvo Wheeler – had check engine light on, wouldn't start			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Plow truck T01-222 had check engine light on, the engine would turn over, but wouldn't start. DOT field tech checked wiring and connectors as these have been known issues. He also checked for fuel leaks, but none were found. The field tech didn't have a diagnostic computer and has had very little factory computerized electrical training. Special tools required for further diagnostic (break out box and or test harness) needed for diagnosing were not available. It was determined with the region being short staffed of field techs and considerable workload, the truck would be sent to the vendor for further testing.

These are the vendor tech repair notes-13346 2024-01-05 20:15:42 UTC HANK JOHNSTON WENT OUT TO TRK. INSTALLED DRIVE -SHAFT, TRIED TO START, WOULDN'T PRIMED FUEL TOOK A WHILE TO PRIME,. FINALLY GOT IT, BROUGHT TRK IN & STARTED HOOKING UP TEST EQUIP. FOR FUEL ISSUE. NEEDS AN OVERFLOW VALVE & A SIX PACK OF INJ. GOT QUOTE & AVAIL. GOT O.K., DRAINED COOLANT, REMOVED EGR PIPE, AIR COMPRESSOR PIPE, AIR CLEANER BOX, THEN VALVE COVER, REMOVED LEAF SPRINGS FROM EXHAUST VALVES, REMOVED ROCKER ASSEMBLY, INJECTORS, ALL LEAKING BUT ONE, REMOVED CUPS, CLEANED HOLES, INSTALLED NEW CUPS, STAINLESS UPGRADE, WROTE DOWN CAL. #S FROM INJECTORS, INSTALLED INJ. TORQUED TO SPEC. CK'D EXHAUST BRK. PLUNGERS, ALL GOOD, INSTALLED ROCKER ASSY., RAN VALVES, PUT LEAF SPINGS BACK ON PUT THE ENG. BACK TOGETHER. R&R OVERFLOW VALVE, R&R FUEL FILTERS, HOOKED COMP. UP, INSTALLED CAL. #S, PRIMED SYSTEM, CLEARED CODES, STARTED TRK. HAD DARRELL F. TEST DRIVE, ALL GOOD, RETURNED CORES & UNUSED PARTS, GOOD TO GO AT THIS TIME.

Repairs totaling \$6,897.77 were made. The decision to move forward with these repairs was made consistent with Maine DOT Fleet Management's guidance considering the vehicle's age, mileage, and anticipated replacement schedule. The estimated replacement cost for this vehicle is \$200,261.80. The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational need to get the equipment back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Region 2 is down 4 field techs and Fleet Augusta heavy shop is down 7 techs. The vendor for this work was able to work it in and has Volvo trained technicians along with all the special tools for the repair and replacement of the parts associated with this issue. The magnitude of this repair was considered, and the logical decision was to send this unit to the dealer.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

O'Connor motor is a Volvo vendor and have worked with them multiple times in the past and when compared with the other Volvo dealer their rates were the same. They are able to efficiently and cost effectively do a repair of this significance due to factory/dealer training and having special tools that maybe needed. This repair would not have been something the department could have cost effectively done and completed in a timely manner.

4. Describe the plan for future competition for the goods or services.

If we could convince more Volvo truck vendors and service facilities to move into more locations in the state it would potentially foster better competition.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

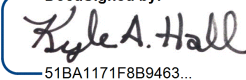

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  51BA1171F8B9463...		
Typed Name:	Kyle Hall, Director Maintenance & Operations	Date:	1/23/2024
Signature of DAFS Procurement Official:	DocuSigned by:  2D5B6E39F57E44A...		
Typed Name:	William J.E. Allen	Date:	1/31/2024

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