



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DHHS/ CDC/ MCH		
Department Contract Administrator or Grant Coordinator:		Chris Moiles/Melinda Farrell		
(If applicable) Department Reference #:		CD0-23-4237		
Amount: (Contract/Amendment/Grant)	\$ 60,000.00	Advantage CT / RQS #:	CT-10A-20230124000000001946	
CONTRACT	Proposed Start Date:	2/15/2022	Proposed End Date:	9/29/2023
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		John Crocker Lowell, MA		
Brief Description of Goods/Services/Grant:		Consultation services, technical assistance and professional development		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Child and Adolescent Mental Health needs are at an all-time high. Nationally we are seeing a Mental Health Crisis. HRSA provided expansion funds to all recipients of the Pediatric Mental Health Care Access Grant and instructed the grantees to focus and expand the work into schools and/or emergency departments.

Grant funds are available for one year only, September 1, 2022 thru September 29, 2023. The funds are being used on three projects 1) Professional Development Trainings through an ECHO Learning Series with school providers 2) Professional Development Opportunities with Emergency Medical Services personnel and 3) By working with the Massachusetts School Mental Health Consortium, specifically John Crocker, to develop Comprehensive School Mental Health Systems and Teams in four identified schools throughout Maine.

The identified schools and/or school districts will receive training and technical assistance to develop a comprehensive school mental health system, which will provide a full array of tiered supports and services that promote a positive school climate, social and emotional learning, and mental health and well-being, while reducing the prevalence and severity of mental illness and substance use.

The Maine CDC is working closely with the Maine Department of Education.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

John Crocker was selected as the vendor because of his extensive work in public education for over a decade, primarily as the administrator for the Methuen Public Schools Counseling Department.

His expertise includes "Mental Health Initiatives," which have focused on the establishment of a comprehensive school mental health system (CSMHS) in partnership with the National Center for School Mental Health (NCSMH). John has worked with the NCSMH as a member of the National School Mental Health Task Force and as the Massachusetts team leader for the National Coalition for the State Advancement of School Mental Health (NCSA-SMH).

In his role as the director of school mental health & behavioral services, he is charged with overseeing the district-wide implementation and evaluation of Methuen's CDMHS and positive behavioral interventions and supports (PBIS). His work has focused on developing district-wide system of universal mental health screening, advancing the use of psychosocial data to inform school mental health staff's therapeutic practice, and the development and evaluation of the CSMHS in Methuen.

Mr. Crocker founded the Massachusetts School Mental Health Consortium (MASMHC) a group of approximately one-hundred and fifty school districts across Massachusetts committed to advocating for and implementing quality and sustainable school mental health services and supports. Most recently, MASMHC co-led the Massachusetts Collaborative for Improvement and Innovation Network for Comprehensive School Mental Health and Thriving Minds, a professional development series focused on building Comprehensive School Mental Health Systems.

Maine does not currently have a School Mental Health Collaborative or Consortium. John Crocker has the expertise and experience to provide guidance to Maine CDC, Maine DOE and the School Districts identified through this project to help establish on in Maine, so that continued training, education and support can then be expanded to other Maine school districts.

PART III: SUPPLEMENTAL INFORMATION

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Four Maine schools and/or districts have been identified to participate in this project. \$15,000 per school or school district has been negotiated with the vendor to provide the necessary services to create the consortium. With the \$15k also comes additional training for State staff so the work can continue after the agreement has ended.

4. Describe the plan for future competition for the goods or services.

This is a one-time project with an end date of 9/29/23.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

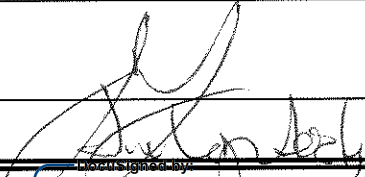

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			Date:	1 - Feb - 23
Typed Name:				
Signature of DAFS Procurement Official:			Date:	2/17/2023
Typed Name:	Kathy Paquette	41C2BA36FAF44CD...		