



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Office of the Public Advocate		
Department Contract Administrator or Grant Coordinator:		William S. Harwood, Public Advocate		
(If applicable) Department Reference #:		MPUC Docket No. 2022-00038, Investigation of CMP Management Issues & MPUC Docket 2022-00152, CMP Rate Case		
Amount: (Contract/Amendment/Grant)		\$ 46,450.00	Advantage CT / RQS #:	2022041100000002426
CONTRACT	Proposed Start Date:	Click or tap to enter a date.	Proposed End Date:	Click or tap to enter a date.
AMENDMENT	Original Start Date:	4/22/2022	Effective Date:	2/15/2023
	Previous End Date:	4/21/2023	New End Date:	4/30/2024
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Brevitz Consulting Services Overland Park, Kansas		
Brief Description of Goods/Services/Grant:		Continued expert consulting services for the ongoing MPUC Docket 2022-00038, Investigation of CMP Management Issues & MPUC Docket 2022-00152, CMP Rate Case.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input checked="" type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Renewal of CT for continued expert consulting services with the ongoing MPUC Docket 2022-00038, Investigation of CMP Management Issues & MPUC Docket 2022-00152, CMP Rate Case.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The OPA is authorized by statute (35-A M.R.S. ch. 17) to present the interests of the ratepayers of Maine's regulated utilities before the Public Utilities Commission.

The selected vendor has unique expert experience in utility holding company structures, affiliate services accounting, and management decision making processes.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The vendor's hourly rate compares favorably to other expert witness consultants that the Office has engaged in similar cases.

4. Describe the plan for future competition for the goods or services.

The Office of the Public Advocate routinely puts contracts for expert consulting services for proceedings before the Maine PUC out to bid through the competitive RFP solicitation process. In this instance, the experience of the vendor, the reasonable price offered by the vendor, the lack of availability of other vendors contracted by the OPA, and the need to retain the consultant quickly supported the use of a single source contract.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<i>William Harwood</i>		
	William Harwood (Feb 8, 2023 09:21 EST)		

Typed Name:	William S. Harwood	Date:	2/8/2023
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Signature of DAFS Procurement Official:	DocuSigned by: <i>Thomas Paquette</i>		
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Typed Name:	249502C7B71A49A... Thomas Paquette	Date:	2/14/2023
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2023-02-03_PJF_CT20220411-2426_2nd Amendment_Extend and Increase

Final Audit Report

2023-02-08

Created:	2023-02-08
By:	Jesse Houck (jesse.houck@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAhtb0qkbgUQ2afhzxMaSII1h-Wo0VG9sW

"2023-02-03_PJF_CT20220411-2426_2nd Amendment_Extend and Increase" History

-  Document created by Jesse Houck (jesse.houck@maine.gov)
2023-02-08 - 1:34:36 PM GMT
-  Document emailed to william.harwood@maine.gov for signature
2023-02-08 - 1:35:22 PM GMT
-  Email viewed by william.harwood@maine.gov
2023-02-08 - 2:20:40 PM GMT
-  Signer william.harwood@maine.gov entered name at signing as William Harwood
2023-02-08 - 2:21:04 PM GMT
-  Document e-signed by William Harwood (william.harwood@maine.gov)
Signature Date: 2023-02-08 - 2:21:06 PM GMT - Time Source: server
-  Agreement completed.
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