



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Department of Public Safety/Maine State Police		
Department Contract Administrator or Grant Coordinator:	Lt. David Tripp Starla Dorval		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ \$ 43,500	Advantage CT / RQS #:	RQS 16A 20230126*0902
CONTRACT	Proposed Start Date:	6/1/2023	Proposed End Date: 9/1/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Tomahawk Strategic Solutions Nashville, TN		
Brief Description of Goods/Services/Grant:	Tactical Team Training		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input checked="" type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine State Police Tactical Team (MSP TT) is a full-service SWAT Team servicing all of Maine. In order to stay within best practices, routine outside training is necessary. The Tactical Team is seeking a week-long training in Close-Quarters-Clearance Techniques (CQC) to ensure all members are uniformly trained in clearance techniques and operating with the modern best practices for officer and public safety. Requirements of such training would be willingness to deliver the training in Maine, ability to source highly qualified instructors and the ability to deliver a blended learning model. The blending learning model desired would integrate live in person training with training provided remotely prior to the in-person sessions. This would allow all members to have a basic understanding of the tactics prior to in person training. This is a proven learning method for the quicker intact of dynamic information.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The MSP TT probed the market for the desired training product. Tomahawk Strategic Solutions (TSS) presents a unique training platform. TSS presents a cadre of instructors with a combination of Tier 1 military backgrounds with a history of working with SWAT teams throughout the country. TSS also presents a unique blended learning model where prior to the scheduled training, TSS would grant access to their Online Training Portal to all MSP TT members. This gives the members access to unlimited training videos and programs demonstrating the techniques prior to the arrival of the instructors to reinforce the training principles and conducting in person scenarios. The online training academy also allows members after the training to refresh on the topics covered.

In probing the market for a CQC training program, this is the only company found willing to travel to Maine, that presents a highly qualified cadre of instructors combined with an online training academy.

TSS has also provided similar training to our NESPAC partners with the Connecticut State Police with very positive results. As we have learned in the past, having similar trainings throughout our tactical team NESPAC community serves us very well during times where we have come together in an ongoing critical incident. This is just one additional reason to sole source to TSS.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost associated with this training program is on par with other tactical training programs. NTOA is a national SWAT training program and for a weeklong training provided by an instructor with varying levels of qualifications runs around \$800 per person for a class with a single instructor which equates to \$18,400. Then we would need to pay for 23 members to travel to the west coast to attend the training. This cost averages over \$1000 per person. It should be noted NTOA does not offer a team CQC training. TSS is sending 4 instructors to our location to provide the instruction requiring no lodging cost to our members.

A **partial award JAG Grant** was awarded covering \$36,678 of the quoted amount. The balance of the cost would come from State funds.

4. Describe the plan for future competition for the goods or services.

The MSP TT will continue to seek out the highest levels of training from qualified vendors.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)


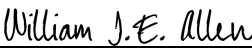
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 <small>Michael Sauschuck (Jan 26, 2023 15: 44 EST)</small>		
Typed Name:	Michael Sauschuck	Date:	Jan, 26,2023
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small>  <small>2D5B6E39F57E44A...</small>		
Typed Name:	William J.E. Allen	Date:	2/9/2023

NOI 0220230152 02/10/2023 - 02/16/2023