



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		Marine Resources / Commissioner's Office / Coastal Program		
Department Contract Administrator or Grant Coordinator:		Carl Wilson / Amanda Webb		
(If applicable) Department Reference #:		<b>MOA-2023-001/12527</b>		
Amount: (Contract/Amendment/Grant)	\$34,170.00	Advantage <u>CT</u> / RQS #:	13A 20230110000000001861	
<b>CONTRACT</b>	Proposed Start Date:	<b>1/16/2023</b>	Proposed End Date:	3/1/2023
<b>AMENDMENT</b>	Original Start Date:	Click or tap to enter a date.	Effective Date:	Click or tap to enter a date.
	Previous End Date:	Click or tap to enter a date.	New End Date:	Click or tap to enter a date.
<b>GRANT</b>	Project Start Date:	Click or tap to enter a date.	Grant Start Date:	Click or tap to enter a date.
	Project End Date:	Click or tap to enter a date.	Grant End Date:	Click or tap to enter a date.
Vendor/Provider/Grantee Name, City, State:		NOAA Office for Coastal Management PO Box 979008 St. Louis, MO 63197-9000		
Brief Description of Goods/Services/Grant:		<b>This contract is in reference to DMR's MOA with NOAA OCM, "Developing Geoform Data in the Gulf of Maine Region". MOA-2023-001/12527</b>		

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The recent growth in offshore wind energy leasing activity in the New England area has increased the need for coordinated review of proposed projects at both the state and federal level. Key to a coordinated evaluation of energy permits is consistent regional framework data. A recently completed Seascope project in the Gulf of Maine has resulted in a geomorphological (geoform) data set extending from the U.S.- Canadian border south to Nantucket. While this product will support coordinated planning between Maine, New Hampshire, and Massachusetts, areas west of Nantucket were not included. Additionally, some areas within the Seascope project boundary were developed using lower density bathymetry and thus are of reduced quality.

This project focuses on completing Seascope equivalent mapping in Massachusetts waters west of Nantucket as well as areas where new, higher quality, bathymetry is available within and adjacent to the previous study area. The project shall employ existing methods, tools, specifications, and work flows developed through the Seascope project and available to the contractor. The Massachusetts and Maine Coastal Programs, as well as other regional partners, have a strong interest in this effort and the project will require collaboration with the state and federal partners. An advisory group of Subject Matter Experts (SMEs) assembled to support the Gulf of Maine project will also be available on a consulting basis to support this project.

The Provider will manage a contract with a pre-selected contractor to update the Gulf of Maine Seascope product with newly collected high-resolution bathymetry along the Maine coast and in the Gulf of Maine referencing MOA-2023-001-12527

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

NOAA Office for Coastal Management (OCM) managed the development and contracting of the original Seascope product through its pre-selected vendors process. NOAA OCM will again contract this work with the primary selected vendor, Tetra Tech, who developed the original model in order for cost and time efficiency. Working with a different contractor on the expansion product would require a significant amount of time and cost for training in the model algorithm.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

A comparison was done for performing these services with existing state resources and found that the cost would be one-third higher using state resources.

4. Describe the plan for future competition for the goods or services.

Future development and revisions to this model will undergo a cost-comparison before commencing.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

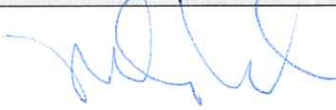
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 <span style="float: right;">1/30/23</span>		
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Typed Name:	Click or tap here to enter text.	Date:	Click or tap to enter a date.
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Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
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Typed Name:	Click or tap here to enter text. Martha Verhille	Date:	Click or tap to enter a date. 2/7/2023
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