



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

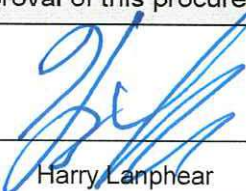

PART I: OVERVIEW			
Department Office/Division/Program:		Maine Public Utilities Commission	
Department Contract Administrator or Grant Coordinator:		Sally Zeh	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$100,000 amendment	Advantage CT / RQS #:	65A 20210604*3573
<b>CONTRACT</b>	Proposed Start Date:		Proposed End Date:
<b>AMENDMENT</b>	Original Start Date:	June 9, 2021	Effective Date:
	Previous End Date:	June 8, 2023	New End Date:
<b>GRANT</b>	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Electric Power Engineers, Inc. Austin, Texas 78738	
Brief Description of Goods/Services/Grant:		Comprehensive examination of the design and operation of the electric distribution system in Maine.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	Ongoing consulting related to the design and operation of the electric distribution system in Maine. The consultant will leverage their prior work and help the Commission identify priorities that will be used by Investor Owned Utilities in developing required grid plans to be submitted to the Commission consistent with a new law.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	The Vendor was selected via an RFP (20212020). The RFP and resulting contract allow for a contract extension.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	Costs were detailed in the Vendor's RFP response which were incorporated into the original contract. The same hourly rates will be used for this amendment.
4. Describe the plan for future competition for the goods or services.	There is not a current plan for future services. If related services are needed, we may use this vendor assuming their performance warrants this or we may do a new RFP.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Harry Lanphear	Date:	January 31, 2023
Signature of DAFS Procurement Official:	 <small>DocuSigned by: 41C2BA36FAF44CD...</small>		
Typed Name:	kathy Paquette	Date:	2/7/2023