



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Judicial Branch	
Department Contract Administrator or Grant Coordinator:		Gwen DeCicco	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 93,714.37	Advantage CT / RQS #:	20211122*580
CONTRACT	Proposed Start Date:	1/22/2022	Proposed End Date: 1/21/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Consolidated Communications Inc.5 Davis Farm RD,Portland Maine 04103	
Brief Description of Goods/Services/Grant:		Phone system support	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This supports our phone system which was installed by the vendor. It is critical to the MJB that the citizens are able to call the courts. Other vendors would not have the knowledge to fully support our system.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

CCI won the original competitive bid to install the system. They have the unique ability to support the system. They are also located here in Maine for quick response.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

It was originally bid and negotiated in a competitive method.

4. Describe the plan for future competition for the goods or services.

The MJB will competitively bid out the next phone system as well.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

Dennis A Corliss
Dennis A Corliss (Feb 10, 2022 14:54 EST)

Typed Name:

Dennis Corliss

Date:

2/10/2022

Signature of DAFS
Procurement Official:

DocuSigned by:
Thomas N. Howker
EB42721387C242C...

Typed Name:

Thomas N. Howker

Date:

2/10/2022






URGENT-delayed by Purchasing's OIT

Final Audit Report

2022-02-10

Created:	2022-02-10
By:	gwendolyn decicco (gwendolyn.decicco@courts.maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAmpuStlxDm1RjjsPPNXHLRzntyvQQQZUb

"URGENT-delayed by Purchasing's OIT" History

-  Document created by gwendolyn decicco (gwendolyn.decicco@courts.maine.gov)
2022-02-10 - 5:26:00 PM GMT
-  Document emailed to Dennis A Corliss (dennis.corliss@courts.maine.gov) for signature
2022-02-10 - 5:26:37 PM GMT
-  Email viewed by Dennis A Corliss (dennis.corliss@courts.maine.gov)
2022-02-10 - 7:53:43 PM GMT
-  Document e-signed by Dennis A Corliss (dennis.corliss@courts.maine.gov)
Signature Date: 2022-02-10 - 7:54:35 PM GMT - Time Source: server
-  Agreement completed.
2022-02-10 - 7:54:35 PM GMT