

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	DAFS/BGS/Central Fleet Management			
Department Contract Administrator or Grant Coordinator:	Mark Bailey, Director			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$29,446.50	Advantage CT / RQS #:	RQS18P20220125000000000828	
CONTRACT	Proposed Start Date:	1/21/2021	Proposed End Date:	3/31/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Charlie's of Augusta, Augusta, ME			
Brief Description of Goods/Services/Grant:	2022 Kia Niro PHEV			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
<p>We have been tasked with purchasing electric and plug in electric vehicles to be used by State agencies for appropriate use cases. We issued a competitive bid for these type vehicles in March of 2021. We then issued a competitive bid for ICE vehicles in May of 2021 for comparison and give agencies multiple choices. Unfortunately, when we went to order vehicles in June-July, there was no EV or PHEV availability due to the</p>

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PART III: SUPPLEMENTAL INFORMATION

world supply chain issues. This is the only known option available to us by the vendors we contacted and internet searches we conducted.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

After contacting State of Maine vendors that did bid, and conducting internet searches of other vendors inventory, the only option made available to us for appropriate use PHEV vehicles was from this vendor for the PHEV units described above. Many Maine dealerships are not yet certified for EV service & repair, so they are not allowed to sell EV vehicles.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The vendor offered the vehicle to the State at \$835 below MSRP. Most all vehicles at this current time are selling for at least the MSRP amount. In addition, we are able to take advantage of Efficiency Maine Trust rebate in the amount of \$5,000 since this is a PHEV. We will be purchasing this vehicle using funds available from our approved certificate of participation. (COP).

4. Describe the plan for future competition for the goods or services.

As always, we competitively bid for all vehicles. Due to the world supply chain issues, we have searched extensively for available EV units for appropriate use cases. When availability for electric vehicles returns, we intend to procure them through the normal procurement bid process and award master agreements for awarded vehicles.

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.

Jaime Schorr

Printed Name:

Jaime Schorr

Date:

Jan 31, 2022

**State of Maine
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Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
Printed Name:	<small>2D5B8E39F57E44A...</small> William J.E. Allen	Date:	2/1/2022

NOI 0220220103 02/01/2022 - 02/07/2022




PJF-Kia Niro PHEV-Charlies

Final Audit Report

2022-01-31

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"PJF-Kia Niro PHEV-Charlies" History

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