

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DMR Sea Run Fisheries and Habitat Division		
Department Contract Administrator or Grant Coordinator:		Marge Morissette		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 9,000	Advantage CT / RQS #:	13A 20210224000000000781	
CONTRACT	Proposed Start Date:	1 March 2021	Proposed End Date:	30 June 2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Lotek Wireless, Inc. Newmarket, ON, Canada		
Brief Description of Goods/Services/Grant:		Production of radio-tags for fish telemetry		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
<b>1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.</b>
<b>Lotek Wireless Inc. will manufacture 50 radio-tags to be used for fish telemetry by MDMR.</b>

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### PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The Lotek tags being ordered are a standard model used for fish telemetry studies in the Penobscot River, and as such, are compatible with the systems currently in place for tracking fish. Lotek has the ability to produce coded tags that are necessary when having a large number of fish tagged in a short time window.

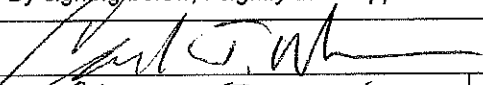
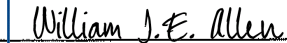
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The costs are fair market value for this type of radio-tag. Shipping charges are justified by the trans-boundary shipping required.

**4. Describe the plan for future competition for the goods or services.**

If in the future, another vendor becomes available that has the adequate facilities and capabilities to fill this role, we will evaluate each equally.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	CARL WILSON	<b>Date:</b>	2-24-21
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: 		
<b>Printed Name:</b>	2D5B6E39F57E44A... William J.E. Allen	<b>Date:</b>	2/26/2021

NPO 0220210116 02/26/2021 - 03/04/2021