

# State of Maine Procurement Justification Form

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS – OBH/ Sarah Miller / Theresa Witham		
Department Contract Administrator or Grant Coordinator:	Valerie Andreasen/Arlene Jones		
(If applicable) Department Reference #:	MH2-21-801		
Estimated Contract or Grant Amount:	\$ 72,000.00	Advantage CT / RQS #:	CT 10A 20210122*2098
CONTRACT	Proposed Start Date:	2/1/2021	Proposed End Date: 1/31/2023
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Ann LeBlanc, PhD, ABPP, LLC Augusta, ME		
Brief Description of Goods/Services/Grant:	Forensic Evaluation-NCR		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS
Please respond to ALL of the following questions.
<b>1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.</b>
<p>Clients who are under the care and custody of the Commissioner pursuant to 15 MRS §104-A require forensic mental health evaluations in response to petitions for any level of release.</p> <p>The purpose of this contract is to ensure evaluations are completed in a timely manner, ahead of scheduled court hearings.</p> <p>The Department currently does not have the resources to provide these services for all petitions.</p>

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### PART III: SUPPLEMENTAL QUESTIONS

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

Evaluators who conduct these types of forensic mental health evaluations must have a doctoral degree (M.D., D.O., Ph.D., or Psy.D), followed by years of specialty training and experience in the forensic arena. These specific evaluations further require a greater emphasis on public safety for individuals already in custody of the Commissioner of DHHS. Dr. LeBlanc previously served as the Director of the State Forensic Service (the office that oversees these evaluations) and has more experience in this area than any other practitioner in the State of Maine.

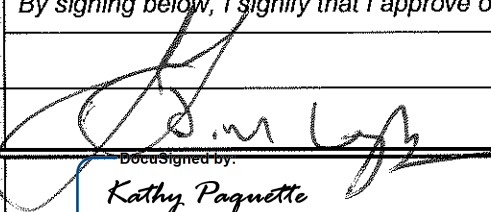
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The cost of the evaluations for the Not Criminally Responsible clients, who are under the care and custody of the Commissioner are \$600 per evaluation. The cost of court time, due to testimony, is \$200 per hour. This cost is low, in comparison to other forensic evaluators.

**4. Describe the plan for future competition for the goods or services.**

The Department does not intend to RFP this service, because there is a limited number of qualified practitioners in Maine. Based on current need of evaluations for NCR clients under the care and custody of the Commissioner, Dr. LeBlanc's services will continue to fill a vital need.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
<b>Printed Name:</b>		<b>Date:</b>	15-Feb-21
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>Kathy Paquette</i>		
<b>Printed Name:</b>	<small>41C2BA36FAF44CD...</small> Kathy Paquette	<b>Date:</b>	2/25/2021