

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS/OCFS		
Department Contract Administrator or Grant Coordinator:	Chris Moiles/ Lora Blackwell		
(If applicable) Department Reference #:	CBH-20-3016A		
Amount: (Contract/Amendment/Grant)	Original: \$ 580,000.00 Amend: \$ 12,000.00 Revised: \$ 592,000.00	Advantage CT / RQS #:	CT 10A 20200415000000002873
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	5/1/2020	Effective Date:
	Previous End Date:	6/30/2022	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Advanced Behavioral Health, Inc. Middletown Ct.		
Brief Description of Goods/Services/Grant:	Purchasing and training on the ECCP Information System database		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
<p>This agreement is a result of State of Maine LD 997: An Act To Promote Social and Emotional Learning and Development for Young Children. This legislation states that Department shall develop, establish, and implement an Early Childhood Consultation Program. As part of the effort of LD 997, the Department intends on implement the Early Childhood Consultation Partnership (ECCP) Model developed by the founder of National Early Childhood Systems LLC, Elizabeth Bicio. This ECCP Model shall provide support, guidance and training to improve the abilities and skills of early care and education settings to teachers and providers. The goal is to</p>

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prevent/reduce the risk of Infants and Children under the age of eight (8) developing learning difficulties and removal from early care and education settings due to challenging behaviors. Per LD 997, the Department shall implement the Early Childhood Consultation Program in five (5) locations prior to implementing Statewide. In addition, the LD requires the Department to provide a system for collecting and analyzing implementation data and selected outcomes to identify areas for improvement, promote accountability and provide continuous quality improvement and service delivery to improve child outcomes. Data collected must include specific data related to age, gender, race and disability.

The purpose of this amendment is to add funding for additional deliverables associated with training and support on the administration and scoring for the CHILd tool through Yale School of Medicine's Child Study Center. The additional funding would cover the cost of the training fees and materials for the Maine ECCP consultants and the Maine Roads to Quality (MRTQ) Professional Development Network Technical Assistance staff.

The Department will add procurement of training and materials for the CHILd tool to the Provider's Scope of Work for this agreement. The CHILd tool is the only standardized, evidence-based assessment tool validated for use in family-based childcare centers. As such, it is essential to the work of the Maine ECCP program. Training and consultation to the Maine ECCP consultants and staff is within the Scope of Work in the current agreement with this provider, and this would be an additional deliverable added to the contract. The training and associated materials are needed for the Maine ECCP Consultants, the Maine ECCP Program Manager, and the ECCP Program Supervisor/Trainer in order to ensure program fidelity and for quality assurance and program integrity purposes with respect to the Maine ECCP program. The CHILd tool will be used by Maine ECCP Consultants in pre/post assessments of child- and classroom-level services in licensed family-based childcare centers to ensure that services provided are effective and provide value. MRTQ staff provide technical assistance to childcare providers throughout the state and would also benefit from using the tool in their work to improve the quality of early care and education settings statewide.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Advanced Behavioral Health, Inc. is the developer and sole source provider for training, fidelity monitoring, and data system integration for the Early Childhood Consultation Partnership (ECCP) model. As such, the Provider is responsible for providing training, technical assistance, and oversight in the delivery of the model to ECCP consultants across the state. The Department is adding the CHILd tool to the assessment and data collection plan for the ECCP program and as such, the Provider will need to ensure consultants, project partners as identified by the Department including MRTQ, and state agency staff receive training in the use of the CHILd tool.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This amendment would add \$12,000 to the agreement for costs associated with training sixteen (16) people on the administration and scoring of the CHILd tool through Yale School of Medicine's Child Study Center. The additional funding would cover the cost of the training fees and materials, which totals \$750.00 per person. The training and materials are for the Maine ECCP consultants and the Maine Roads to Quality (MRTQ) Professional Development Network Technical Assistance staff. The cost of \$ 12,000 for this amendment was negotiated between the Department and the Provider. It is considered fair and reasonable based on other training contracts put in place by the Department such as CBH-21-3011 Jessica Griffin, Psy.D. for \$3,000 per training day, and CBH-21-3012 Jessica Wozniak, Psy.D. also for \$3,000 per training day. Furthermore, it is considered fair and reasonable as comparable training for a similar tool, the CLASS tool, is provided through Teachstone at a cost of \$775 per participant, per two (2)-day virtual training (<https://teachstone.com/class/>).

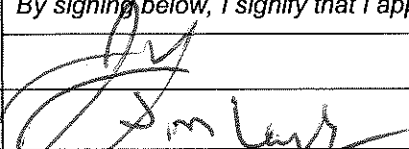
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4. Describe the plan for future competition for the goods or services.

Due to the proprietary nature of this product, the Department does not intend to competitively procure these services.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:		Date:	<i>7-Feb-21</i>
	<small>Designated by:</small> <i>Kathy Paquette</i>		
Signature of DAFS Procurement Official:	<i>Kathy Paquette</i>		
Printed Name:	<small>41C2BA36FAF44CD...</small> Kathy Paquette	Date:	2/24/2021