

# State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

## PART I: OVERVIEW

Department Office/Division/Program:		Department of Public Safety- Maine State Police			
Department Contract Administrator or Grant Coordinator:		Lt. Col William Harwood Amy Gower			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$ 14,523.37	Advantage CT / RQS #:	RQS-16A-20210209*0749		
CONTRACT	Proposed Start Date:	4/9/2021	Proposed End Date:	4/8/2022	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		PowerDMS, Inc Orlando FL			
Brief Description of Goods/Services/Grant:		Maine State Police Accreditation Software and Support			

## PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

## PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

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## PART III: SUPPLEMENTAL INFORMATION

The Maine State Police desires to become an accredited law enforcement agency. This cloud-based software will be the main tool that will be used to manage our efforts to become an accredited law enforcement agency.

### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This software is specifically designed to allow us to manage workflows and approvals while demonstrating compliance with the Maine Law Enforcement Accreditation Program Standards. MLEAP standards module is only available to us through POWERDMS.

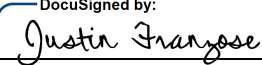
### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The price we received was less than we can get through the Master Agreement OIT has with a reseller (SHI) if we do this purchase direct. Failure to take advantage of this quote will result in a higher cost to the State.

### 4. Describe the plan for future competition for the goods or services.

This is an ongoing program renewal annually. Should we become aware of some other accreditation software program that is less expensive we would consider the overall cost of changing over.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Kendra Coates</i>		
<b>Printed Name:</b>	Kendra Coates	<b>Date:</b>	02/09/2021
<b>Signature of DAFS Procurement Official:</b>	<div style="border: 1px solid black; padding: 2px; display: inline-block;"> <small>DocuSigned by:</small>   </div>		
<b>Printed Name:</b>	<small>AEEED9C7B3A8044E...</small> Justin Franzose	<b>Date:</b>	2/11/2021






# PowerDMS (PJF).2.9.2021

Final Audit Report

2021-02-09

Created:	2021-02-09
By:	Amy Gower (amy.gower@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAANv_DHWFSHkHLNIgrimgC4bngKzQe4VLC

## "PowerDMS (PJF).2.9.2021" History

-  Document created by Amy Gower (amy.gower@maine.gov)  
2021-02-09 - 3:26:27 PM GMT- IP address: 174.242.84.10
-  Document emailed to Kendra Coates (kendra.coates@maine.gov) for signature  
2021-02-09 - 3:26:55 PM GMT
-  Email viewed by Kendra Coates (kendra.coates@maine.gov)  
2021-02-09 - 3:28:43 PM GMT- IP address: 104.47.65.254
-  Document e-signed by Kendra Coates (kendra.coates@maine.gov)  
Signature Date: 2021-02-09 - 3:29:51 PM GMT - Time Source: server- IP address: 198.182.163.109
-  Agreement completed.  
2021-02-09 - 3:29:51 PM GMT