

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		MDIFW/Bureau of Resource Management/Wildlife		
Department Contract Administrator or Grant Coordinator:		Bethany Atkins		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 47,500.00	Advantage CT / RQS #:	20210201000000002150	
CONTRACT	Proposed Start Date:	1/25/2021	Proposed End Date:	9/30/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Gregory R. Wing		
Brief Description of Goods/Services/Grant:		Acquisition of approximately 49 acres in Augusta, shown on Tax Map as lots 23, 24, and 26.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
MDIFW will purchase three parcels of land, as identified in Part 1, from Mr. Wing. These are contiguous parcels located adjacent to the Alonzo Garcelon Wildlife Management Area. Acquisition of the parcels will improve public access to and across the Wildlife Management Area for hunting, fishing and trapping as well as other recreational activities. In addition, state ownership of the properties will

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PART III: SUPPLEMENTAL INFORMATION

permanently protect important wildlife habitats associated with the WMA.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The land identified under this contract has been evaluated by the Department for its uniqueness and ability to meet public access and wildlife management priorities. It is owned by a single private landowner.


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The value of land was determined by a licensed appraiser meeting UASFLA standards. The landowner has agreed to sell the property at the appraised price of \$47,500.

4. Describe the plan for future competition for the goods or services.

NA. This contract is specific to acquisition of a specific piece of property located to address a specific issue.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	11/25/21
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Debbie Jacques</i>		
Printed Name:	James Connolly <small>107-5559431-1424</small> Debbie Jacques	Date:	2/3/2021