

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS/OCFS		
Department Contract Administrator or Grant Coordinator:	Chris Moiles Shawn Belanger		
(If applicable) Department Reference #:	OIT-20-1700		
Estimated Contract or Grant Amount:	\$ 75,000	Advantage CT / RQS #:	RQS 10A 20200204*0900
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	1/1/2020	Proposed End Date: 12/31/2020
Vendor/Provider/Grantee Name, City, State:	American Public Human Services Association Chantilly, VA		
Brief Description of Goods/Services/Grant:	NEICE Annual License Fee and NEICE One Time Connection Fee		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
X	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS
Please respond to ALL of the following questions.
1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.
<p>The Department is required to participate in the Interstate Compact on the Placement of Children (ICPC) (http://legislature.maine.gov/statutes/22/title22sec4263.html). ICPC establishes uniform legal and administrative procedures governing the interstate placement of children and is a statutory law in all 62-member jurisdictions, and a binding contract between member jurisdictions.</p>

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PART III: SUPPLEMENTAL QUESTIONS

The organization that oversees ICPC is the Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC). They contract out the administrative, legal and technical assistance to the Provider.

The National Electronic Interstate Compact Enterprise (NEICE) is a national electronic system for quickly and securely exchanging the data and documents required by the ICPC to place children across state lines.

Maine is one of forty-five (45) states to sign a Memorandum of Understanding to connect with and use NEICE. States are required to pay two fees in order to do so: the annual License fee and the one-time Connection fee.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Provider is the only organization approved by the AAICPC to provide administrative, legal and technical assistance to individual states that administer the ICPC.

The Provider, in conjunction with the AAICPC, developed and administers the NEICE.

NEICE is administered by the Provider, on behalf of the AAICPC.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

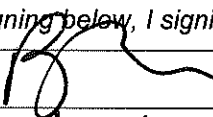
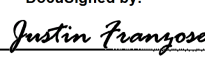
The annual license fee to use NEICE is currently set at \$25,000. This fee is paid by all states who sign the MOU to use NEICE on a calendar basis. Maine has signed an MOU to use NEICE.

The one-time connection fee, currently \$50,000, is non-negotiable. Paid to the Provider, it covers the technical and administrative support of bringing the state onto the NEICE system. The connection fee will be invoiced upon signature of the MOU for immediate payment. Work cannot begin until payment is received.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to RFP this service.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Ben Mann	Date:	2/14/20
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	AEED9C7B3A804E... Justin Franzose	Date:	2/27/2020