

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW			
Department Office/Division/Program:	DHHS/MaineCare Services and Office of Aging & Disability Services		
Department Contract Administrator or Grant Coordinator:	Shawn Belanger Lora Blackwell		
(If applicable) Department Reference #:	ADS-19-9712B		
Estimated Contract or Grant Amount:	Current: \$766,064 Amd: \$116,846 Revised: \$882,910	Advantage CT / RQS #:	CT 10A 20190607*3744
AMENDMENT	Original Start Date:	06/01/2019	New Start Date: n/a
	Original End Date:	06/30/2022	New End Date: n/a
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:		Proposed End Date:
Vendor/Provider/Grantee Name, City, State:	Economic Systems, Inc. Falls Church, Virginia		
Brief Description of Goods/Services/Grant:	Consultation, Research, Training		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS
Please respond to ALL of the following questions.
1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.
This Amendment adds funding to: (1) conduct 149 additional site validation assessments to ensure compliance with the federal Home and Community Based Services (HCBS) final rule adopted in January 2014 by CMS, and (2) fully fund a replacement Subject Matter Expert (SME), who has nationally recognized knowledge and expertise in this area, having worked with other states to achieve HCBS compliance.

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PART III: SUPPLEMENTAL QUESTIONS

Failure to achieve compliance with the Home and Community Based Services (HCBS) final rule by March 17, 2022, will jeopardize the federal matching funds for the Department's five 1915c MaineCare waiver services, and the State will be unable to continue these critical programs.

When this Contract originated, the number of on-site validation visits to be conducted was projected to be 482. During the initial phase of validation (the HCBS Provider Self-Assessment process conducted during November 2019) it has been determined that 631 on-site validation visits will be needed, including both residential and non-residential settings, to reflect a sufficient percentage of settings across the HCBS services to achieve approval of the state's Initial Statewide Transition Plan (STP) by CMS.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Provider has the technical ability and expertise to provide comprehensive services to the State to meet the obligations under the HCBS rule. The Provider's SME will be leading the Maine team to provide the necessary services to the State and coordinate the work.

CMS and the Administration for Community Living (ACL) contracted with subject matter experts working with EconSys to provide technical education and information for all states on implementation of the HCBS rule. Furthermore, EconSys has prior experience in Maine, with the Department on an Office of Aging and Disability Employment Policy Technical Grant (2013-2016) coordinating a comprehensive workplan and documentation portal for the three-year project which included assistance to analyze the 2015 STP in relationship to State statutes and policies, and development of provider self-assessments for the HCBS rule implementation. EconSys' data collection experience spans over 25 years. EconSys has developed data collection tools, both web-based and Microsoft Excel-based, to collect programmatic data.

The unique qualifications, experience and expertise in the HCBS final rule and the previous experience with Maine make EconSys the preferred vendor to enable the State to achieve full compliance with the Community Based Services (HCBS) final rule by March 17, 2022.

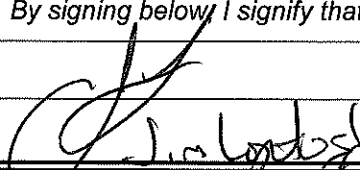
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Department has determined that the cost proposed by EconSys is fair and reasonable. This determination was reached based upon comparison with other, similar consulting contracts that were previously approved and determined to be fair and reasonable. The additional 149 on-site assessments are priced lower than the original 482 on-site assessments.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to RFP this one time service.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	14-Feb-20
Signature of DAFS Procurement Official:	DocuSigned by: <i>Kathy Paquette</i>		
Printed Name:	41C2BA36FAF44CD... Kathy Paquette	Date:	2/26/2020