

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

| | | | |
|---------------------------------------------------------|-------------------------|-------------------------------------------------------------|--------------------|
| Department Office/Division/Program: | | DAFS/OIT/GIS | |
| Department Contract Administrator or Grant Coordinator: | | B. Guerrette | |
| (If applicable) Department Reference #: | | NA | |
| Amount: (Contract/Amendment/Grant) | \$0.00, MA Based on use | Advantage CT / RQS #: | MA 18P-161230-078 |
| CONTRACT | Proposed Start Date: | | Proposed End Date: |
| AMENDMENT | Original Start Date: | 1-1-2017 | Effective Date: |
| | Previous End Date: | 12-31-2019 | New End Date: |
| GRANT | Project Start Date: | | Grant Start Date: |
| | Project End Date: | | Grant End Date: |
| Vendor/Provider/Grantee Name, City, State: | | Woolpert, Inc. 4454 Idea Center Blvd Dayton, OH 45430 | |
| Brief Description of Goods/Services/Grant: | | Collection and processing of aerial orthoimagery | |

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

| | | | |
|----------|-----------------------------------|--|----------------------------------|
| X | A. Competitive Process | | G. Grant |
| | B. Amendment | | H. State Statute/Agency Directed |
| | C. Single Source/Unique Vendor | | I. Federal Agency Directed |
| | D. Proprietary/Copyright/Patents | | J. Willing and Qualified |
| | E. Emergency | | K. Client Choice |
| | F. University Cooperative Project | | L. Other Authorization |

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

The Office of Information Technology, on behalf of the Maine GeoLibrary, collects, processes and posts online aerial orthoimagery (ground photographs). USGS, Forest Service, Maine towns and counties, Maine DOT and other entities have participated in and contributed funding to the OIT/GeoLibrary orthoimagery annual work program allowing coordination of data collection, collection of more data and broader data use. The goal is regular, best value, data collection so up-to-date imagery is publicly available and trends/changes can be observed. An annual work program of orthoimagery collection is executed through this master agreement.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

RFP 201607146, Three-year renewal as specified in RFP. No further renewals.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.


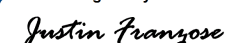
No change in rates from RFP award and original contract.

A minimum spend requirement of \$200,000 was added for the annual work program. If the State does not satisfy this requirement work will be slipped to next year.

4. Describe the plan for future competition for the goods or services.

RFP approximately 8-months prior to conclusion of agreement 12-31-2022.

PART IV: APPROVALS

| | | | |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|--------------|-----------|
| Signature of requesting Department's Commissioner (or designee): | <i>By signing below, I signify that I approve of this procurement request.</i> | | |
| | DocuSigned by:  | | |
| Printed Name: | Frederick Brittain | Date: | 2/12/2020 |
| Signature of DAFS Procurement Official: | DocuSigned by:  | | |
| Printed Name: | Justin Franzose | Date: | 2/24/2020 |