

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		DACF/Maine Forest Service/Forest Protection Division	
Department Contract Administrator or Grant Coordinator:		Jennifer Wright	
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$ 20,000.00	Advantage CT / RQS #:	CT01A20200128*2163
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	02/01/2020	Proposed End Date: 06/30/2020
Vendor/Provider/Grantee Name, City, State:		Curtis Air, 176 Harrison St, Pittsfield ME 04967	
Brief Description of Goods/Services/Grant:		Paint Maine Forest Service L-19 aircraft	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

The Forest Protection Division needs to have a 1952 Cessna L-19 aircraft stripped and painted as a maintenance procedure. The current paint job is not the original, but looking back in the records, it is at least 30-year-old paint on a 68-year-old aircraft. Stripping the old paint allows the mechanics to look for corrosion, and cracks in the metal for repair.

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2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The aircraft is currently located at the MFS aircraft hangar in Old Town Maine, and has been partially disassembled, with the wings off, for some structural repair. It is best to paint an aircraft in this condition to make it easier to get to hard to reach places or difficult portions where the wings attach to the fuselage. Because of this, the plane will need to be trucked on a flatbed, preferably the shortest distance possible to be painted.

The Forest Protection Division Aviation Branch also requires that paint booth used meets NFPA33, NFPA 701, OSHA 29CFR-1010.94, and OSHA 29CFR-1910-107.

The only aviation paint booth that fits the above requirements is in Pittsfield Maine at Curtis Air, located at the Pittsfield airport.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Aviation Branch check prices from companies around the country and in Maine, that paint aircraft, but don't meet the booth requirements and Curtis Air's quote was significantly lower than the others.

4. Describe the plan for future competition for the goods or services.

The aviation branch has no control over what local or regional aviation services companies use for equipment. Curtis Air uses equipment that meets the NFPA and OSHA standards that we require, while being the closest facility who offered the lowest price. (the other two prices were gotten over the phone, one for \$70,000 and one for \$25,000. Neither company had the time to do the work this year) Since the airplane is dismantled and must be trucked to the paint facility. We want to truck it the shortest distance possible due to the salt laden Maine roads. In the future, if there is another facility in the state that meets the requirements for this work, we will go out to bid.

One of the companies that we called for a bid planned to subcontract the work to Curtis Air because of their superior facility, which was why their price was so much higher.

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PART III: SUPPLEMENTAL QUESTIONS

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>A Carlton</i>		
Printed Name:	<i>Aimee Carlton</i>	Date:	<i>2/14/2020</i>
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Justin Franzose</i>		
	<small>AEE09C7B3A8044E...</small> Justin Franzose		
Printed Name:		Date:	2/19/2020