

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		Inland Fisheries and Wildlife/Wildlife Resource Assessment Section	
Department Contract Administrator or Grant Coordinator:		Brenda Lord, Wildlife Secretary	
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$ 36,596.24	Advantage CT / RQS #:	CT-09A-20200211*2249
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	5/10/2020	Proposed End Date: 8/15/2020
Vendor/Provider/Grantee Name, City, State:		Student Conservation Association, Charlestown, New Hampshire	
Brief Description of Goods/Services/Grant:		Provide interns to support field efforts.	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

IFW wishes to contract with the Student Conservation Association to provide four interns (CIs) to work on the Department's adult cow and calf survival moose project. Work will involve determining cow calving status during the spring/summer. Information from GPS collared moose will allow IFW wildlife biologists to assess moose productivity rates and determine calf survival. Understanding moose productivity and calf survival is essential to setting harvest quotas and maintaining moose populations at levels desired by public.

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PART III: SUPPLEMENTAL QUESTIONS

The primary mission, and statutory mandate, of our agency is to ensure that wildlife populations persist in Maine for the enjoyment of Maine's citizens and visitors (Title 12, §10051). Moose are a significant economic, cultural, recreational and aesthetic benefit to the people of Maine and the contribution of moose hunting to Maine's economy is substantial. Maine's moose population needs to be monitored and vital demographic information, such as reproductive rates, have to be collected to manage moose population levels. This information is used by biologists to regulate moose hunting and to ensure that regional moose populations stay within prescribed management objectives.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

MDIFW has worked with the Student Conservation Association (SCA) for 5 years conducting this work. The SCA is the national leader in recruiting natural resource (Wildlife) students into the natural resource field. The SCA has the infrastructure, experience, personnel to provide the support and administration necessary to hire and support wildlife interns for state fish and wildlife agencies.

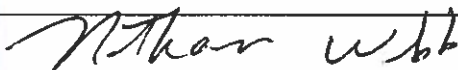
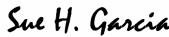
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Costs associated with the SCA are necessary to ensure compliance with health and safety of participants (insurance), provide background checks, travel expenses, administration of program, as well as support national advertising and participation in educational programs. Costs for interns is substantially less than hiring full time employees to conduct the work and as interns their time worked can be utilized to match federal funds and thus increase available funding for the moose project.

4. Describe the plan for future competition for the goods or services.

We continue to look for opportunities and ways to hire help on the moose project as needed including volunteers and paid seasonal staff.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
			
Printed Name:	Nathan Webb	Date:	2/12/2020
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	Sue H. Garcia	Date:	2/14/2020