

# State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions (RQS) submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

## PART I: OVERVIEW

Department Office/Division/Program:		Dept of Administrative & Financial Services	
Department Contract Administrator or Grant Coordinator:		Sandra Royce	
(If applicable) Department Reference #:		Office of the State Controller	
Document Amount:	\$ 38,000	Advantage CT / RQS #:	CT 18S 20180706*33
<b>AMENDMENT</b>	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
<b>GRANT</b>	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
<b>ALL OTHER</b>	Proposed Start Date:	<b>2/15/2020</b>	Proposed End Date: <b>3/31/2022</b>
Vendor/Provider/Grantee Name, City, State:		Deloitte Consulting, LLP	
Brief Description of Goods/Services/Grant:		Other Post-Employment Benefits Actuarial valuation amendment	

## PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
<b>X</b>	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

## PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

This amendment is due to:

1. **Introduction of Medicare Advantage ("MA") Plan for those not eligible for Medicare Part A at no cost ("Non Medicare Eligible") – State only**
2. **Pursuant to – P.L 2019, C. 446, L.D. 1674: FFLEO Explicit Subsidy Change from 45% to 55% effective July 1, 2021 – FFLEO Only**
3. **Pursuant to – P.L 2019, C. 446, L.D. 1674: FFLEO Implicit Subsidy Change – FFLEO Only**

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### PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

Selection was done through the RFP process. The vendor provided a reasonable plan and price. We have had good experience with this vendor in the past.

RFP# 201803034

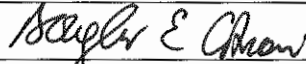

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The rates were reasonable in comparison to other RFPs received

**4. Describe the plan for future competition for the goods or services.**

We will continue to use the RFP process once a new contract is needed.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Douglas E. Cotnoir, CPA, CIA	<b>Date:</b>	2/3/2020
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: 		
<b>Printed Name:</b>	AEEED9C7B3A8044E... Justin Franzose	<b>Date:</b>	2/12/2020