

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		Department of Education	
Department Contract Administrator or Grant Coordinator:		Janette Kirk	
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$ 11,440	Advantage RQS #:	20200206*0908
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	2/1/2020	Proposed End Date: 1/31/2021
Vendor/Provider/Grantee Name, City, State:		SAS Institute Inc. (" SAS ") World Headquarters SAS Campus Drive, Cary, North Carolina 27513	
Brief Description of Goods/Services/Grant:		A statistical software suite developed by SAS Institute for data management and advanced analytics	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

Goods to be procured under a Master License Agreement to license SAS® software. This software permits the licensing of SAS® software to a designated number of desktops with the Department of Education. The following chart demonstrates the elements to be procured.

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PART III: SUPPLEMENTAL QUESTIONS

SUPPLEMENT GRID

Software and Subcomponents ¹	Applicable Pricing Metric, Number of Authorized Units ²	Operating System ³	Authorized Hardware (CPU/Server Manufacturer, Model type/Serial No.) ³	Initial Fees ⁴ (in above Currency Type)	License Beginning Date	Anniversary Date
					FOR SAS USE ONLY	
Software: SAS Analytics Pro	Academic License-Administrative PC Installs (2)	WX6 - Microsoft Windows For X64	N/A	\$5,540		
Software: SAS/ACCESS Interface to ODBC	Academic License-Administrative PC Installs (2)	WX6 - Microsoft Windows For X64	N/A	\$2,600		
Software: SAS Academic Training Points	SAS Academic Training Points (6,600)	WX6 - Microsoft Windows For X64	N/A	\$3,300		

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Although there are other software suites that offer data analytics and management, the Maine Department of Education utilizes SAS to verify and ensure data analytics and management within SAS aligns with data and analytics within SQL in relation to Maine's Model of School Supports (Accountability). The purchase of SAS for the Department of Education ESSA Data Coordinator and Data teams will allow the ESSA Data Coordinator and Educational Data Manager to work in house to verify and certify all data within Maine's Model of School Support resulting in the termination of additional contracts at the end of their contract term. This is the most economical, cost-effective, efficient and capacity building option for the Maine Department of Education to pursue. Purchasing SAS will allow for a seamless transition for Maine Department of Education once the contract term mentioned above comes to term and will allow for continuity in the process.


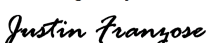
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Negotiated costs are in line with accepted market rate cost for the software licenses.

4. Describe the plan for future competition for the goods or services.

Should the opportunity arise to explore other data analytic or software as part of Maine's Model of School Supports, the Department of Education would explore additional opportunities for future competition for the services.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Daniel A. Chuhta	Date:	1/31/2020
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	AEED9C7B3A8044E... Justin Franzose	Date:	2/10/2020