

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DEP, Response Services		
Department Contract Administrator or Grant Coordinator:		Darian Higgins		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 40,000	Advantage CT / RQS #:	20200206*2224	
CONTRACT	Proposed Start Date:	12/15/2019	Proposed End Date:	12/15/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Front Street Shipyard 101 Front St Belfast, ME 04915		
Brief Description of Goods/Services/Grant:		Maintenance and repair work for OSRV <i>Alvin McNeilly</i>		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Department of Environmental Protection, Division of Response Services is charged with responding to and mitigation of oil and hazardous materials releases throughout the state. To assist in the effort, the Division maintains the 30 foot Oil Spill Response Vessel *Alvin McNeilly* in Belfast. Belfast was chosen as a berthing site for the vessel due to its close proximity to several major oil storage facilities in Penobscot Bay. Within Belfast Harbor, Front Street Shipyard was selected as a

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PART III: SUPPLEMENTAL INFORMATION

berthing site because of their year-round dockage facilities, sheltered slips, and most importantly their ability to perform all maintenance and repair work on the vessel.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Front Street Shipyard had a unique geographic location that meets the Divisions' needs from a strategic response perspective. This combined with their ability to deliver all maintenance and repair work at a fair price and within a reasonable timeframe makes them uniquely suited to meet the needs of the Division at this time.


3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Front Street Shipyard labor rates are significantly lower than published rates of other yards throughout the state. Additionally, when compared to 5 to 10 year old invoices for comparable work done to the vessel they are still competitive.

4. Describe the plan for future competition for the goods or services.

In the future, if another vendor is able to meet all specific needs detailed above, they will be given fair consideration. Additionally, if operational needs of the Division change in the greater Penobscot Bay area and Belfast is no longer the best strategic location to maintain a vessel, then other vendors will be considered.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Gerald D. Reid	Date:	2/4/2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
Printed Name:	<small>2D5B6E39F57E44A...</small> William J.E. Allen	Date:	2/10/2020

PM-22090 NOI 0220200115 2/10/2020 - 2/16/2020