



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Maine Correctional Center	
Department Contract Administrator or Grant Coordinator:		Karen Yeaton, Deputy Warden	
(If applicable) Department Reference #:			
Agency Department Code:	03C	Advantage CT / RQS #:	20251024*0998
Amount: (Contract/Amendment/Grant)		\$ 14,794.00	
CONTRACT	Proposed/Original Start Date:	1/1/2026	Proposed/Most Recent End Date: 6/30/2026
AMENDMENT	New Effective Date:		New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Johnson Controls Westbrook, ME	
Brief Description of Goods/Services/Grant:		Provide, install, program and test two additional cameras at Maine Correctional Center in Windham, Maine.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Dorms 5 and 6 are now occupied after several months of construction. The units are being repurposed to house more general population residents, therefore requiring a need for more security in certain areas. In this case these cameras are needed for security coverage in each of the rec yards and will be integrated into the existing campus CCTV network. There are currently no cameras in either rec yards. These are needed for the safety of the residents and staff in these areas.

Details of Work:

- Two FLIR CB-6408-11-I cameras will be mounted to the top of existing poles, aimed toward the exercise yard behind Dorms 5 and 6.
- Cameras will be connected to the existing hardened switch located within weatherproof enclosures. This quote assumes spare ports and power are available.
- JCI will integrate the new cameras into the existing campus network and touchscreen interfaces.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Johnson Controls is currently under contract with Maine DOC for software service agreements (SSA's) at multiple DOC facilities, including MCC (reference BPO 20231201*688). Maine DOC previously had a PM contract with this provider but it has expired. In this interim period, we have executed numerous contracts with the provider on an as-needed basis as they are fully trained in our systems and are able to provide these critical services.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The quoted rates in in alignment with what previous contracts/charges have stipulated. Given the specialized needs of this service, the Department considers them to be fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The Department will competitively bid a new system when the system no longer meets Department requirements, or has reached end-of-life functioning.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE


Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.


PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Scott Goulette	Date:	1/15/2026
2. Additional signature required ONLY if box E (Emergency) is selected in PART II . The signature below indicates approval by the Department's Commissioner, or the <u>designee specifically authorized to approve emergency procurement requests</u> .			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

****OSPS Section Only****

Signature of DAFS Procurement Official:			
Typed Name:	Lauren Mournouris, IT Procurement Systems Analyst	Date:	1/15/2026