



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		MaineDOT Bureau of Maintenance and Operations	
Department Contract Administrator or Grant Coordinator:		Alyshia Wentworth	
(If applicable) Department Reference #:			
Agency Department Code:	17A	Advantage CT / RQS #:	20260107000000001096
Amount: (Contract/Amendment/Grant)		\$18085.50	
CONTRACT	Proposed/Original Start Date:	10/21/2025	Proposed/Most Recent End Date: 12/02/2025
AMENDMENT	New Effective Date:		New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		3M Co.	
Brief Description of Goods/Services/Grant:		Building Materials for Small Projects	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Master Agreement expired as of September 30, 2025. There was a delay in the renewal of the Master Agreement between October- December. During that time, we still needed products from the vendor to meet our business needs. The pricing during that timeframe (when no MA was in effect) is at the old pricing; however, there is new pricing in the MA, and we are unable to process a DO to make the payment to the vendor. Do to multiple attempts, we were unable to process any payment during the lapse.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

The Master Agreement expired as of September 30, 2025. There was a delay in the renewal of the Master Agreement between October- December. During that time, we still needed products from the vendor to meet our business needs. The pricing during that timeframe (when no MA was in effect) is at the old pricing; however, there is new pricing in the MA, and we are unable to process a DO to make the payment to the vendor. Do to multiple attempts, we were unable to process any payment during the lapse.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Master Agreement expired as of September 30, 2025. There was a delay in the renewal of the Master Agreement between October- December. During that time, we still needed products from the vendor to meet our business needs. The pricing during that timeframe (when no MA was in effect) is at the old pricing; however, there is new pricing in the MA, and we are unable to process a DO to make the payment to the vendor. Do to multiple attempts, we were unable to process any payment during the lapse.

4. Describe the plan for future competition for the goods or services.

Have a new MA in place before the old MA expires.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE


Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.

The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.


PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Dale F. Doiron	Date:	1/8/26

2. Additional signature required **ONLY** if box E (Emergency) is selected in PART II. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Dale F. Doiron	Date:	1/8/26

****OSPS Section Only****

Signature of DAFS Procurement Official:	Signed by: Sterling Doiron <small>4C537C52B586437</small>		
Typed Name:	Sterling Doiron	Date:	1/12/2026



Invoice

Invoice Nbr 9436427917	Invoice Date 10/22/2025	Order Date 10/21/2025	Payment Terms NET 30 DAYS	Payment Due Date Received By 11/21/2025 9,293.25 USD
Bill of Lading Nbr DK6V742630	Delivery Nbr 8109205721	Shipment Date 10/22/2025	Carrier A DUIE PYLE	Customer PO Nbr 17AJRGIST102025

Ship to: Account Nbr 26311052
MDOT
SIGN SHOP RM 141
66 INDUSTRIAL DR, STE 141
AUGUSTA ME 04330-8183

Bill to: Account Nbr 16126404
MAINE TRANSPORTION DEPT
ATTN ANITA
16 STATE HOUSE STA
AUGUSTA ME 04333-0016

Obligor: Account Nbr 30636501
MAINE DEPARTMENT OF TRANSPORTATION
24 CHILD ST
AUGUSTA ME 04330-6431

Sold to: Account Nbr 16126404
MAINE TRANSPORTION DEPT
ATTN ANITA
16 STATE HOUSE STA
AUGUSTA ME 04333-0016

3M Contact: US Customer Issue Resolution Team - TEBG
Phone: 1-855-724-4410
Email: 3m.TEBGcustomercollections.US@mmm.com
Incoterms: DAP NAMED PLACE
3M Order Nbr: 4033372693

Ship From: 1113 DeKalb, IL
Shipment Nbr: 6143019207
Pro/Parcel Tracking Nbr: 561181314

Cust Line Nbr 3M Line Nbr	3M ID UPC Catalog ID Material Ordered	Product Description	Qty UOM	Unit Price	Amount
-- 119	7000004898 00051135340806 -- 7000004898	3M™ Diamond Grade™ DG ³ Reflective Sheeting 4084, Fluorescent Orange, 48 in x 50 yd, 1 Roll/Case 75030132551 Batch Nbr: 252481	1 ROL	1,044.0000	1,044.00
-- 118	7000004882 00051135307687 -- 7000004882	3M™ High Intensity Prismatic Reflective Sheeting 3931, Yellow, 36 in x 50 yd, 1 Roll/Case 75030121760 Batch Nbr: 252381	2 ROL	324.0000	648.00
-- 117	7000004874 00051135307571 -- 7000004874	3M™ High Intensity Prismatic Reflective Sheeting 3930, White, 48 in x 50 yd, 1 Roll/Case 75030121653 Batch Nbr: 252741	1 ROL	432.0000	432.00
-- 116	7000004873 00051135307564 -- 7000004873	3M™ High Intensity Prismatic Reflective Sheeting 3930, White, 36 in x 50 yd, 1 Roll/Case 75030121646 Batch Nbr: 252521	2 ROL	324.0000	648.00
-- 115	7000055489 00051138644840 -- 7000055489	3M™ ElectroCut™ Film 1172C, Red, Non-punched, 30 in x 50 yd (762 mm x 45.7 m) 75030044475 Batch Nbr: 252511	3 ROL	318.7500	956.25



Invoice

114	7000055490 00051138644871 -- 7000055490	3M™ ElectroCut™ Film 1172C, Red, Non-punched, 36 in x 50 yd, 1 Roll/Case 75030044509 Batch Nbr: 252591	2 ROL	382.5000	765.00
113	7000055583 00051135341063 -- 7000055583	3M™ Diamond Grade™ DG ³ Reflective Sheeting 4081, Fluorescent Yellow, 30 in x 50 yd, 1 Roll/Case 75030132825 Batch Nbr: 252531	2 ROL	652.5000	1,305.00
112	7000004872 00051135307557 7000004872 7000004872	3M™ High Intensity Prismatic Reflective Sheeting 3930, White, 30 in x 50 yd, 1 Roll/Case 75030121638 Batch Nbr: 252511	4 ROL	270.0000	1,080.00
111	7100248370 -- 7725-12-48-50 7100248370	3M™ Scotchcal™ ElectroCut™ Graphic Film Series 7725-12, Black, 48 in x 50 yd, 1 Roll/Case 75040077036 Batch Nbr: G2521306	2 ROL	420.0000	840.00
110 110	7100248378 00638060848678 7725-12-30-50 7100248378	3M™ Scotchcal™ ElectroCut™ Graphic Film Series 7725-12, Black, 30 in x 50 yd 75040077218	6 ROL	262.5000	1,575.00

Please remit payment to:
3M Company
P.O. Box 844127
Dallas TX 75284-4127

Financial EDI payment to:
JP Morgan Chase
1 Chase Manhattan Plaza
New York, NY 10081
ABA # 021000021 Account # 777180753
Beneficiary Name: 3M Co Beneficiary
Remittance must be sent to
wireinfo@mmm.com with Account Name &
Payment
Amount in the email subject line

Invoice Value	9,293.25
Special Charges / Allowances Total	0.00
Freight Total	0.00
Tax Total	0.00
Invoice Total	9,293.25
Currency	USD

Payment Ref: 9436427917

Order is subject to 3M terms and conditions of sale, available at <https://go.3m.com/terms-and-conditions>
3M Company, 3M Center, St Paul, MN 55144-1000, (651)733-1110, Federal ID Tax No. 41-0417775



Invoice

Invoice Nbr 9436489408	Invoice Date 10/27/2025	Order Date 10/21/2025	Payment Terms NET 30 DAYS	Payment Due Date Received By 11/26/2025 459.00 USD
Bill of Lading Nbr SU12629	Delivery Nbr 8109402825 SU12629	Shipment Date 10/27/2025	Carrier UNITED PARCEL SERVICE INC	Customer PO Nbr 17AJRGIST102025

Ship to: Account Nbr 26311052
MDOT
SIGN SHOP RM 141
66 INDUSTRIAL DR, STE 141
AUGUSTA ME 04330-8183

Bill to: Account Nbr 16126404
MAINE TRANSPORTION DEPT
ATTN ANITA
16 STATE HOUSE STA
AUGUSTA ME 04333-0016

Obligor: Account Nbr 30636501
MAINE DEPARTMENT OF TRANSPORTATION
24 CHILD ST
AUGUSTA ME 04330-6431

Sold to: Account Nbr 16126404
MAINE TRANSPORTION DEPT
ATTN ANITA
16 STATE HOUSE STA
AUGUSTA ME 04333-0016

3M Contact: US Customer Issue Resolution Team - TEBG
Phone: 1-855-724-4410
Email: 3m.TEBGcustomercollections.US@mmm.com
Incoterms: DAP NAMED PLACE
3M Order Nbr: 4033372693

Ship From: 1008 BROWNWOOD, TX
Shipment Nbr: 6143092992
Pro/Parcel Tracking Nbr: 1Z7715120377143022

Cust Line Nbr 3M Line Nbr	3M ID UPC Catalog ID Material Ordered	Product Description	Qty UOM	Unit Price	Amount
10 10	7000129461 00051135986677 -- 7000129461	3M™ High Intensity Prismatic Reflective Sheeting 3937, Green, 12.75 in x 100 yd, 1 Roll/Case 75030150926 Batch Nbr: 252671	2 ROL	229.5000	459.00

Please remit payment to:
3M Company
P.O. Box 844127
Dallas TX 75284-4127

Financial EDI payment to:
JP Morgan Chase
ABA 021000021 3M Account 777180746

Payment Ref: 9436489408

Invoice Value	459.00
Special Charges / Allowances Total	0.00
Freight Total	0.00
Tax Total	0.00
Invoice Total	459.00
Currency	USD

Order is subject to 3M terms and conditions of sale, available at www.go.3m.com/terms-and-conditions
3M Company, 3M Center, St Paul, MN 55144-1000, (651)733-1110, Federal ID Tax No. 41-0417775



Invoice

Invoice Nbr 9437173224	Invoice Date 12/12/2025	Order Date 12/02/2025	Payment Terms NET 30 DAYS	Payment Due Date Received By 01/11/2026 251.25 USD
Bill of Lading Nbr 8110922577	Delivery Nbr 8110922577	Shipment Date 12/12/2025	Carrier UNITED PARCEL SERVICE INC	Customer PO Nbr 17AJRGIST12022025

Ship to: Account Nbr 26311052
MDOT
SIGN SHOP RM 141
66 INDUSTRIAL DR, STE 141
AUGUSTA ME 04330-8183

Bill to: Account Nbr 16126404
MAINE TRANSPORTION DEPT
ATTN ANITA
16 STATE HOUSE STA
AUGUSTA ME 04333-0016

Obligor: Account Nbr 30636501
MAINE DEPARTMENT OF TRANSPORTATION
24 CHILD ST
AUGUSTA ME 04330-6431

Sold to: Account Nbr 16126404
MAINE TRANSPORTION DEPT
ATTN ANITA
16 STATE HOUSE STA
AUGUSTA ME 04333-0016

3M Contact: US Customer Issue Resolution Team - TEBG
Phone: 1-855-724-4410
Email: 3m.TEBGcustomercollections.US@mmm.com
Incoterms: DAP NAMED PLACE
3M Order Nbr: 4033890108

Ship From: 1113 DeKalb, IL
Shipment Nbr: 6143828358
Pro/Parcel Tracking Nbr: 1ZV889110316485437

Cust Line Nbr 3M Line Nbr	3M ID UPC Catalog ID Material Ordered	Product Description	Qty UOM	Unit Price	Amount
100 100	7000129486 00051141226941 -- 7000129486	3M™ ElectroCut™ Film 1170C, Clear, 30 in x 50 yd, 1 Roll/Case 75030165411 Batch Nbr: 253091	1 ROL	251.2500	251.25

Please remit payment to:
3M Company
P.O. Box 844127
Dallas TX 75284-4127

Financial EDI payment to:
JP Morgan Chase
1 Chase Manhattan Plaza
New York, NY 10081
ABA # 021000021 Account # 777180753
Beneficiary Name: 3M Co Beneficiary
Remittance must be sent to
wireinfo@mmm.com with Account Name &
Payment
Amount in the email subject line

Invoice Value	251.25
Special Charges / Allowances Total	0.00
Freight Total	0.00
Tax Total	0.00
Invoice Total	251.25
Currency	USD

Payment Ref: 9437173224

Order is subject to 3M terms and conditions of sale, available at <https://go.3m.com/terms-and-conditions>
3M Company, 3M Center, St Paul, MN 55144-1000, (651)733-1110, Federal ID Tax No. 41-0417775



Invoice

Invoice Nbr 9437066218	Invoice Date 12/05/2025	Order Date 12/02/2025	Payment Terms NET 30 DAYS	Payment Due Date Received By 01/04/2026 8,082.00 USD
Bill of Lading Nbr DK6V970281	Delivery Nbr 8110630425	Shipment Date 12/05/2025	Carrier A DUJE PYLE	Customer PO Nbr 17AJRGIST12022025

Ship to: Account Nbr 26311052
MDOT
SIGN SHOP RM 141
66 INDUSTRIAL DR, STE 141
AUGUSTA ME 04330-8183

Bill to: Account Nbr 16126404
MAINE TRANSPORTION DEPT
ATTN ANITA
16 STATE HOUSE STA
AUGUSTA ME 04333-0016

Obligor: Account Nbr 30636501
MAINE DEPARTMENT OF TRANSPORTATION
24 CHILD ST
AUGUSTA ME 04330-6431

Sold to: Account Nbr 16126404
MAINE TRANSPORTION DEPT
ATTN ANITA
16 STATE HOUSE STA
AUGUSTA ME 04333-0016

3M Contact: US Customer Issue Resolution Team - TEBG
Phone: 1-855-724-4410
Email: 3m.TEBGcustomercollections.US@mmm.com
Incoterms: DAP NAMED PLACE
3M Order Nbr: 4033890108

Ship From: 1113 DeKalb, IL
Shipment Nbr: 6143709151
Pro/Parcel Tracking Nbr: 561368598

Cust Line Nbr 3M Line Nbr	3M ID UPC Catalog ID Material Ordered	Product Description	Qty UOM	Unit Price	Amount
10 10	7100248378 00638060848678 7725-12-30-50 7100248378	3M™ Scotchcal™ ElectroCut™ Graphic Film Series 7725-12, Black, 30 in x 50 yd 75040077218	3 ROL	262.5000	787.50
20 20	7000004874 00051135307571 -- 7000004874	3M™ High Intensity Prismatic Reflective Sheeting 3930, White, 48 in x 50 yd, 1 Roll/Case 75030121653 Batch Nbr: 253121	2 ROL	432.0000	864.00
30 30	7000030809 00051138644123 -- 7000030809	3M™ ElectroCut™ Film 1177C, Green, Non-punched, 48 in x 50 yd (1220 mm x 45.7 m), 1 Roll/Case 75030043485 Batch Nbr: 2523041	1 ROL	510.0000	510.00
40 40	7000004871 00051135307540 -- 7000004871	3M™ High Intensity Prismatic Reflective Sheeting 3930, White, 24 in x 50 yd, 1 Roll/Case 75030121620 Batch Nbr: 253121	2 ROL	216.0000	432.00
60 60	7000004873 00051135307564 -- 7000004873	3M™ High Intensity Prismatic Reflective Sheeting 3930, White, 36 in x 50 yd, 1 Roll/Case 75030121646 Batch Nbr: 253071	3 ROL	324.0000	972.00



Invoice

70	7000055489	3M™ ElectroCut™ Film 1172C, Red, Non-punched, 30 in x 50 yd	2	318.7500	637.50
70	00051138644840	(762 mm x 45.7 m)	ROL		
	7000055489	75030044475 Batch Nbr: 252511			
80	7000055583	3M™ Diamond Grade™ DG ³ Reflective Sheeting 4081,	3	652.5000	1,957.50
80	00051135341063	Fluorescent Yellow, 30 in x 50 yd, 1 Roll/Case	ROL		
	7000055583	75030132825 Batch Nbr: 253031			
90	7000004872	3M™ High Intensity Prismatic Reflective Sheeting 3930, White,	6	270.0000	1,620.00
90	00051135307557	30 in x 50 yd, 1 Roll/Case	ROL		
	7000004872	75030121638 Batch Nbr: 252801			
110	7000055618	3M™ ElectroCut™ Film 1170C, Clear, 36 in x 50 yd, 1 Roll/Case	1	301.5000	301.50
110	00051141226798	75030165262	ROL		
	7000055618	Batch Nbr: 253071			

Please remit payment to:

3M Company
P.O. Box 844127
Dallas TX 75284-4127

Financial EDI payment to:

JP Morgan Chase
1 Chase Manhattan Plaza
New York, NY 10081
ABA # 021000021 Account # 777180753
Beneficiary Name: 3M Co Beneficiary
Remittance must be sent to
wireinfo@mmm.com with Account Name &
Payment
Amount in the email subject line

Invoice Value	8,082.00
Special Charges / Allowances Total	0.00
Freight Total	0.00
Tax Total	0.00
Invoice Total	8,082.00
Currency	USD

Payment Ref: 9437066218

Order is subject to 3M terms and conditions of sale, available at <https://go.3m.com/terms-and-conditions>
3M Company, 3M Center, St Paul, MN 55144-1000, (651)733-1110, Federal ID Tax No. 41-0417775

Certificate Of Completion

Envelope Id: C1F40BD1-0515-4AA5-9BBA-3C837FB3D829

Status: Completed

Subject: Complete with Docusign: 3M.pdf

Source Envelope:

Document Pages: 9

Signatures: 1

Envelope Originator:

Certificate Pages: 1

Initials: 0

Sterling Doiron

AutoNav: Disabled

77 State House Station

Envelopeld Stamping: Disabled

111 Sewall Street

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Augusta, ME 04333

Sterling.Doiron@maine.gov

IP Address: 71.169.188.88

Record Tracking

Status: Original

Holder: Sterling Doiron

Location: DocuSign

1/12/2026 10:10:16 AM

Sterling.Doiron@maine.gov

Signer Events

Sterling Doiron

Sterling.Doiron@maine.gov

Sterling Doiron

Security Level: Email, Account Authentication (None)

Signature

Signed by:

Sterling Doiron

4C537C52B586437...

Signature Adoption: Pre-selected Style

Using IP Address: 71.169.188.88

Timestamp

Sent: 1/12/2026 10:10:39 AM

Viewed: 1/12/2026 10:10:45 AM

Signed: 1/12/2026 10:11:06 AM

Freeform Signing

Electronic Record and Signature Disclosure:

Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

1/12/2026 10:10:39 AM

Certified Delivered

Security Checked

1/12/2026 10:10:45 AM

Signing Complete

Security Checked

1/12/2026 10:11:06 AM

Completed

Security Checked

1/12/2026 10:11:06 AM

Payment Events

Status

Timestamps