



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Marine Resources/Division of Ecology and the Environment	
Department Contract Administrator or Grant Coordinator:		HQ-Finance/Casey Yanos	
(If applicable) Department Reference #:		N/A	
Agency Department Code:	13A	Advantage <u>CT</u> / RQS #:	2025071100000000052
Amount: (Contract/Amendment/Grant)		\$ 100,000	
CONTRACT	Proposed/Original Start Date:	7/1/2025	Proposed/Most Recent End Date: 6/30/2027
AMENDMENT	New Effective Date:	12/1/2025	New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Woods Hole Oceanographic Institution, Woods Hole, MA	
Brief Description of Goods/Services/Grant:		To continue monitoring of the oceanographic conditions and processes in the area proposed for the MOWRA.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The purpose of this Contract is to conduct monitoring of the physical oceanographic conditions present in and around the Maine Offshore Wind Research Array location prior to the construction of the array with the installation of land-based high frequency radars and is in partnership with the work being done under contract CT1320250714*0057. A baseline understanding of the ocean conditions in the area of the research array will be established as there is little previous data for this area. This project, therefore, fills a data gap that is important to develop an understanding of how the research array may impact ocean conditions in the area. This monitoring project will include the siting, installation, and operation of two land-based high frequency radar stations in addition to the operation of existing land-based high frequency radar stations that were installed as work under a previous contract.

The radar network covers the entire area of the Gulf of Maine between the research array and shore where this type of data has not been previously collected so it will be filling a data gap that can be used beyond wind energy development research such as providing us with a better understanding of local oceanographic conditions and processes in the area. It collects data continuously on wind speed and direction at the sea surface. Analysis will focus on looking at the mean conditions, seasonal and interannual variability, and spatial variability on a range of scales from the first year of data collection. This will give us a baseline understanding of the conditions in the area covered by the radar network. Additional efforts will be put toward using the first year of data to set up a framework which will be utilized for consistent analysis of data collected beyond the first year of data collection. Data analysis will then continue over subsequent years.

The Provider shall oversee a research assistant and engineer from Woods Hole Oceanographic Institution (WHOI) who will assist with work on the radar stations. The Provider will work with DMR staff to obtain all of the necessary data to complete the analysis. The project team will meet at least monthly to provide updates and get feedback on direction, needs, and timelines. This work will be conducted in collaboration with Casey Yanos at Maine DMR. The work will be done primarily by Dr. Anthony Kirincich with support from a research assistant and engineer.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Anthony Kirincich is the named Principal Investigator for this project and is essential to its success. Dr. Kirincich is a research scientist with extensive experience working on oceanographic monitoring efforts. He has a proven track record of working with the data collected in these types of monitoring efforts and disseminating his results in sources that will be the most impactful.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated costs are based on the quoted amount for Dr. Kirincich and a research assistant and engineer from Woods Hole Oceanographic Institute (WHOI) who will assist with this project. All personnel costs are subject to WHOI approved rates. This cost is lower than what it would cost to hire a contractor or staff member at DMR to conduct the work as this is a missing skill set in the department.

4. Describe the plan for future competition for the goods or services.

PART III: SUPPLEMENTAL INFORMATION

This is a difficult skill to make competitive since it is so specialized and grant funds cannot be obtained with designating these skilled people on the proposal at the time of submission. The recruitment of post docs or students who assist with this work can be a competitive process.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

Meredith Mendelson

[Meredith Mendelson \(Dec 4, 2025 16:56:24 EST\)](#)

Typed Name:

Meredith Mendelson, Deputy
Commissioner

Date:

04/12/2025

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting
Department's Commissioner
(or designee):

Typed Name:

Date:

****OSPS Section Only****

Signature of DAFS
Procurement Official:

DocuSigned by:

Martha Verhille

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Typed Name:	Martha Verhille	Date:	1/5/2026
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PJF CT 13A 20250711-0052 Amendment 12-3-25

Final Audit Report

2025-12-04

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