



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Department of Health & Human Services, Division of Disease Prevention, Tobacco & Substance Use Prevention & Control Program		
Department Contract Administrator or Grant Coordinator:	Chris Moiles / Melanie Boucher		
(If applicable) Department Reference #:	CD0-25-4445		
Amount: (Contract/Amendment/Grant)	\$ 50,000.00	Advantage CT / RQS #:	CT 10A 20240718000CD0254445
CONTRACT	Proposed Start Date:	9/1/2024	Proposed End Date: 8/31/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	HealthReach Waterville, ME.		
Brief Description of Goods/Services/Grant:	MY-SBIRT SBHC Pilot Project		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine CDC recognizes the value of early detection and intervention in reducing the incidence and prevalence of substance use/misuse among youth and young adults. The Screening, Brief Intervention, and Referral to Treatment (SBIRT) technique is a comprehensive and clinically effective public health approach for identifying individuals who engage in risky substance use behaviors and intervening to prevent more severe consequences of use. State sectors have a vested interest in understanding the current landscape of SBIRT implementation in Maine and a desire to increase the utilization of this technique in schools served by School Based Health Centers (SBHCs). Currently, there is limited available data to inform and support universal screening in a comprehensive and sustainable way. In response, the Tobacco and Substance Use Prevention and Control Program is working to build capacity for the improvement, alignment, and sustainability of cross-sectional SBIRT implementation in Maine. A key component of the pilot project's aim is to better understand the feasibility and viability of SBIRT implementation in school-based settings. The information received through the implementation of this 2-year pilot will be used to inform ongoing strategic planning in the provision of primary and secondary prevention strategies among youth and young adults.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The MY-SBIRT SBHC Pilot Project was an opportunity open to all Maine school-based health center providers, including those that do not currently receive state funding. All were welcome to apply understanding that there was only funding available to support a limited number of sites. Those that were interested submitted an application form and budget document outlining their capacity, reach, and sector buy-in for increasing behavioral health and substance use screening for students enrolled in their organization's school-based health center.

The recruitment goal for the second year of the pilot is to onboard an additional three school-based health centers to participate in the project—doubling the project's reach. The Tobacco and Substance Use Prevention and Control Program put out an application that was offered to all of the school-based health centers in Maine. While several receive state funding through Maine CDC, there are others that operate completely independently of state support. In order to reach the widest range of participants, this application did not exclude non-state funded SBHCs from being eligible to participate in the project.

We only received three applications total for the second year of the project—two applications were for SBHCs that currently receive state funds and the third application was for Health Reach, which is not supported by state funds. Although Health Reach does not currently receive state funds, it is an active participant in Maine CDC's School-Based Health Center check-in meetings and operates at a high level—conducting more than 500 well visits during the 2023-2024 academic year. Health Reach has also been implementing some SBIRT screening in their school-based health center so this funding will help the team streamline and elevate their screening procedures more effectively while allowing the CDC to collect quantitative data on implementation and further examine the implementation of SBIRT in rural regions with high rates of substance misuse.

PART III: SUPPLEMENTAL INFORMATION

It is important to the project's goals and the goals of the TSUPC Program to be able to fund school-based health centers that are not already part of Maine CDC's funded network to expand and improve primary prevention across the state, particularly in areas where the reach of other prevention programming is limited.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Maine CDC completed an Environmental Scan regarding the implementation of the SBIRT technique in schools, primary care practices, and in college & university settings in November 2022. The results of this scan have been used to inform the expected human capital and program supply costs for preparing and implementing SBIRT screening universally among students enrolled in their school-based health center.

The project initially received \$250,000 for a pilot from the state's Opioid Prevention & Treatment Fund that was allocated to support four SBHC sites for the 2023-2024 academic year. Additional funding in the amount of \$375,000 through remaining American Rescue Plan Act Funds has been secured to continue funding existing sites for a second pilot year and expand the funding opportunity for up to three additional sites under the pilot for the 2024-2025 academic year.

Health Reach does not currently receive state funds but is an active participant in the CDC's School-Based Health Center check in meetings and operates at a high level—conducting more than 500 well visits during this academic year. Health Reach is also implementing some SBIRT screening in their school-based health center so this funding will help the team streamline and elevate their screening procedures more effectively while allowing the CDC to collect quantitative data on implementation.

4. Describe the plan for future competition for the goods or services.

Future iterations of the Maine CDC's Maine Youth and Young Adult—Screening, Brief Intervention, & Referral to Treatment School-Based Health Center Project will undergo the formal procurement process should sustained funding be found to support this work.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

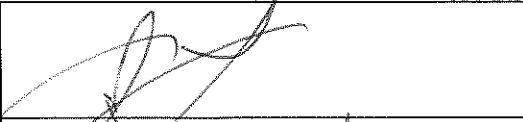
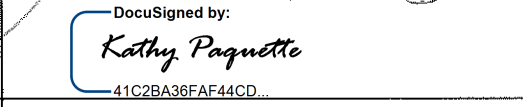
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	<i>Jim Lapinsky</i>	Date:	<i>21-Nov-24</i>
Signature of DAFS Procurement Official:			
Typed Name:	Kathy Paquette	Date:	1/29/2025