



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Marine Resources/Bureau of Marine Science		
Department Contract Administrator or Grant Coordinator:	Heather Glon/HQ Finance		
(If applicable) Department Reference #:	N/A		
Amount: (Contract/Amendment/Grant)	\$ 15,050	Advantage <u>CT</u> / RQS #:	13A 20250116000000001762
CONTRACT	Proposed Start Date:	4/1/2025	Proposed End Date: 10/30/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Russell Brewer (F/V Moonshine Inc) 102 Townsend Avenue, Boothbay Harbor, ME, 04538		
Brief Description of Goods/Services/Grant:	Expand ME DMR Larval Lobster Survey through using vessel for up to 7 days/year		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The MEDMR Larval Lobster Survey began in 2018. The timing of the survey differs slightly from the May through October sampling described in Southern New England by Carloni et al. (2018) because of weather, vessel availability (vessel is launched annually in June), and the adjusted start to larval seasonality in Maine vs. New Hampshire. However, due to shifts in reproductive phenology, we plan to adjust our sampling window to begin in late May and sample weekly instead of biweekly through June and into September to better characterize the Stage 1 patterns and trends. Historically ME DMR has not had a vessel this early in the season that is able to conduct this work. Therefore, we needed to partner with an industry partner familiar with the process to expand our sampling window.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

We will extend the number of our ME DMR larval survey trips from 12 sampling days to up to 18 days by partnering with Russell Brewer, a local lobsterman who conducted inshore and offshore (3 nm to 25 nm) larval lobster surveys for the NSGALRP; Award #: NA20OAR4170505 in 2021. His participation in the past has increased our industry outreach and is expected to significantly increase our outreach this year as well.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Russell Brewer agreed to be a project partner while we were submitting our proposal. Brewer has conducted similar work for ME DMR in the past and has the appropriate gear and equipment in hand from this project to conduct the work. We will be contracting with our industry partner, Russel Brewer, for up to 7 larval survey days/year to extend the coverage of the survey, particularly into May before our ME DMR vessel is launched in June. These cost estimates have been provided by him for an estimated \$2,150/boat day based on current fuel & personnel rates.

4. Describe the plan for future competition for the goods or services.

We will continue to build industry partnerships and identify individuals uniquely interested in taking part in our survey work.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.


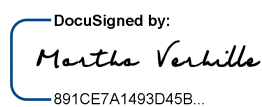
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 Carl Wilson (Jan 21, 2025 09:11 EST)		
Typed Name:	Carl Wilson, Director	Date:	Jan 21, 2025
Signature of DAFS Procurement Official:	 <small>891CE7A1493D45B...</small>		
Typed Name:	Martha verhille	Date:	1/24/2025

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Final Audit Report

2025-01-21

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