



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DAFS/MaineIT		
Department Contract Administrator or Grant Coordinator:		Chris Boudreau		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$ 58,936.00	Advantage CT / RQS #:	RQS 18B 20250108*0949
CONTRACT	Proposed Start Date:	2/8/2025	Proposed End Date:	2/7/2026
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		UNICOM Systems Inc. 15535 San Fernando Mission Blvd. Mission Hills, CA 91345		
Brief Description of Goods/Services/Grant:		SSA-Base & SSR System Maintenance Renewal		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The SSA (Smart Security Administrator) software is a tool that assists the IBM Mainframe System software staff in maintaining and auditing the IBM Mainframe security component, RACF (Resource Access Control Facility).

The SSR (Smart Security Reporter) software provides a menu driven interface to create summary and detail reports pertaining to the IBM Mainframe security package RACF. Based on the audit options for a resource, the reports can show successful and unsuccessful accesses to a resource

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The SSA and SSR software are products of UNICOM Systems (“UNICOM”) of Mission Hills, California. UNICOM is the owner and developer of the software and the source for all maintenance services.

The State of Maine does not have access to source code to maintain the product.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

These costs were negotiated with the vendor as much as possible. No additional licenses or purchases will occur for this software and maintenance agreement. The vendor is ultimately in control of whether they need to increase maintenance charges for their products.

This is the most economical, effective, and appropriate means of fulfilling the need to maintain the IBM Mainframe security package RACF. Adoptions of other equivalent software would likely cost 4 to 5 times the annual maintenance fee.

4. Describe the plan for future competition for the goods or services.

The State of Maine Office of the State Controller is actively working on migrating the current HR/Payroll application to a vendor cloud-hosted solution. When this move is completed, this licensed software product will no longer be needed.

If it is determined this product no longer meets the needs of the State of Maine and a replacement product is necessary, procurement will be via the competitive bid process prescribed by State of Maine statute and the policies, procedures and guidelines established by the State of Maine Division of Procurement Services.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

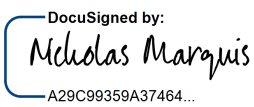
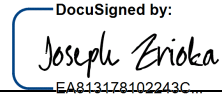
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:	Nicholas Marquis, Chief Information Officer	Date:	1/9/2025
Signature of DAFS Procurement Official:			
Typed Name:	Joseph Zrioka, Director of IT Procurement	Date:	1/9/2025