



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		DEP/BRWM/TECH SERVICES	
Department Contract Administrator or Grant Coordinator:		Kristen Babcock	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 5,261.00	Advantage CT / RQS #:	RQS#20241203*816
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	
	Previous End Date:	New End Date:	
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		US ENVIRONMENTAL RENTAL CORP 166 RIVERVIEW AVE, WALTHAM, MA 02453	
Brief Description of Goods/Services/Grant:		A Photo Ionizing Detector (PID) is needed and is a crucial piece of equipment for the environmental engineers who work on petroleum spills.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	A Photo Ionizing Detector or PID is a crucial piece of equipment for the Environmental Engineers who work on petroleum spills, out of the Portland office. The equipment detects volatile organic compounds in the air; thus, playing a crucial role in keeping the staff safe, as well as playing a major part in the mitigation of contamination. The amount of times staff are at sites needing PID's is almost every day. It's also imperative that staff are confident in their equipment as they work with not only contractors but the homeowners.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	We need to go through U.S. Environmental Rental Corp, due to their availability and the discount of \$2,859.00 from standard open market price for returning our broken unit.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	U.S. Environmental Rental Corp is offering a deal where we hand in an old PID, in exchange for a discount price on an Ion Science that reads in the parts per billion. On the quote, we have received a discount of \$2,859.00 from standard open market price.
4. Describe the plan for future competition for the goods or services.	If the Ion Science ppb units performs satisfactorily, we would like to seek another deal with U.S. Environmental Rental Corp to obtain a second PID, but will ask for quotes from other companies.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	


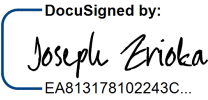
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE	
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Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	David R. Madore for Melanie Loyzim	Date:	Jan 7, 2025
Signature of DAFS Procurement Official:			
Typed Name:	Joseph Zrioka Director of IT Procurement	Date:	1/13/2025