



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Maine DOT Region 2 Fleet		
Department Contract Administrator or Grant Coordinator:		Michael Colson		
(If applicable) Department Reference #:		T19-547		
Amount: (Contract/Amendment/Grant)		\$ 29,732.64	Advantage CT / RQS #:	2023122200000000911
CONTRACT	Proposed Start Date:	25 oct 23	Proposed End Date:	7 Dec 23
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		United Construction & Forestry, Hermon Maine 04401		
Brief Description of Goods/Services/Grant:		Repairs to Grader- rear differential issue		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Grader T19-547 rear differential locked due to failure. A repair of this significance is not something that we would have a field tech perform. It was also considered, with the region not having a full staff and having a considerable workload, it would go to the vendor that had the ability to get this back into service, in a timely manner.

Notes from Vendor service tech-Tech confirmed customers concern, tech found rear differential to have fluid in poor condition, tech removed tandems, hoses and capped necessary lines, tech dropped out center differential assembly, tech disassembled and found damage to ring gears, pinion bearings, and clutches, tech made estimate and was authorized rebuild, tech started rebuild, tech installed new ring and pinion with bearings, new clutch packs, all applicable a-rings and seals, tech cleaned all ports and reassembled center differential, tech reassembled outer brake components with new O-rings, tech moved differential assembly back under machine and bolted back into position, tech installed lines, tech reinstalled tandems and wheels, tech filled with fluids and ran machine, tech adjusted clutch pressures, tech reinstalled tins and test drove, ok at this time

Repairs totaling \$29,732.64 where made. The decision to move forward with these repairs was made consistent with Maine DOT Fleet Management's guidelines considering the vehicles age, mileage, and anticipated replacement schedule. The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational need to get the equipment back into service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Fleet Augusta heavy equipment shop was very busy and is down four Tech's. The Region 2 Field Technicians were missing three people. The vendor for this work has John Deere trained technicians and along with all the special tools needed for the repair and replacement of the parts associated with the issue. The magnitude of this repair was considered, and the logical decision was to send this unit to the vendor.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

United Construction & Forestry is a John Deere dealer and we have used them numerous times over the years. Their pricing is very competitive to the industry standards. They can efficiently and cost effectively do a repair of this significance. Taking into consideration the time of year, necessity of loaders to load salt onto plow trucks and the lack of trained personnel, this is not something the department could have cost effectively done and completed in a timely manner.

4. Describe the plan for future competition for the goods or services.

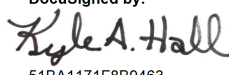
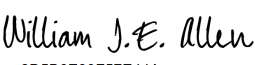
If we could convince more John Deere vendors and service facilities to move into more locations in the state, it would potentially foster better competition.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):	<div style="border: 1px solid black; padding: 5px;"> <small>DocuSigned by:</small>  <small>51BA1171F8B9463...</small> </div>		
Typed Name:	Kyle Hall, Director Maintenance & Operations	Date:	12/21/2023
Signature of DAFS Procurement Official:	<div style="border: 1px solid black; padding: 5px;"> <small>DocuSigned by:</small>  <small>2D5B6E39F57E44A...</small> </div>		
Typed Name:	william J.E. Allen	Date:	1/5/2024

NOI 0120240023 01/05/2024 - 01/11/2024