

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		DAFS/Bureau of General Services		
Department Contract Administrator or Grant Coordinator:		Elaine Clark		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$200,000.00	Advantage CT / RQS #:	CT 18F 20220425*2602	
<b>CONTRACT</b>	Proposed Start Date:	4/25/2022	Proposed End Date:	12/31/2023
<b>AMENDMENT</b>	Original Start Date:	<b>04/25/2022</b>	Effective Date:	12/31/2023
	Previous End Date:		New End Date:	
<b>GRANT</b>	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Sevee Maher Engineers, Inc., Cumberland, ME VC1000072949		
Brief Description of Goods/Services/Grant:		Professional Engineering Support, State-owned Dolby Landfill, East Millinocket, ME		

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
<b>x</b>	B. Amendment #1		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

# State of Maine Procurement Justification Form

## PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

**Additional dollars to conduct Engineering/Operations & Maintenance support for closure work being performed by Gordon at the State-owned Dolby Landfill, East Millinocket, ME, pursuant to RFP Award#201803035**

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

Original contract awarded pursuant to competitive bid – RFP 201803035.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Competitive bidding award for the original contract.

**4. Describe the plan for future competition for the goods or services.**

Current contract award RFP effective 2018-2025

## PART IV: APPROVALS

**Signature of requesting  
Department's Commissioner  
(or designee):**

*By signing below, I signify that I approve of this procurement request.*



**Printed Name:**

William J. Longfellow, Director  
Bureau of General Services

**Date:**

1/3/23

**Signature of DAFS  
Procurement Official:**

DocuSigned by:  
*Justin Franzose*

**Printed Name:**

AEED9C7B3A8044E...  
Justin Franzose

**Date:**

1/3/2023