

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	Marine resources/Bureau of Maine Science			
Department Contract Administrator or Grant Coordinator:	Michael Erwin			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 9,135.00	Advantage CT / RQS #:	13A 20220113000000001678	
CONTRACT	Proposed Start Date:	1/31/22	Proposed End Date:	1/31/2023
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Honeywell Building Solutions Maine			
Brief Description of Goods/Services/Grant:	Monthly maintenance of the heating and cooling system			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
To maintain all operations of controls and flex automation for heating and cooling system

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Honeywell controls all heating and cooling controls in building

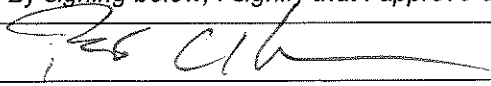

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Negotiated through fair market value at this time

4. Describe the plan for future competition for the goods or services.

This can not be done due to the fact Honeywell controls all function /hardware in our building and they are the one that has access to this automation and building controls

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Patrick Keliher, Commissioner	Date:	1/28/22
Signature of DAFS Procurement Official:	DocuSigned by: <i>Debbie Jacques</i>		
			
Printed Name:	1DFA565D481F42E... Debbie Jacques	Date:	1/31/2022