

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		DACF/Maine Forest Service/Forest Protection Division	
Department Contract Administrator or Grant Coordinator:		Jennifer Wright	
(If applicable) Department Reference #:		PM-63304	
Estimated Contract or Grant Amount:	\$23,655.20	Advantage CT / RQS #:	CT 01A - 20220124000000001731
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	02/1/2022	Proposed End Date: 3/30/2022
Vendor/Provider/Grantee Name, City, State:		Uniflight Global LLC 2701 N Forum Drive Suite 200 Grand Prairie, TX 75052	
Brief Description of Goods/Services/Grant:		Bell 407 Helicopter Annual Inspection and Inspection by a Designated Airworthiness Representative (DAR).	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL QUESTIONS

The Forest Protection Division has been authorized and funded to purchase a previously owned Bell 407 helicopter. The helicopter is currently located in Mexico City Mexico and will be flown to the Dallas-Fortworth area where it will need an approved annual inspection and a separate airworthiness inspection performed by an FAA authorized DAR, which will be provided by the vendor. The scope of work will include a Bell 407 300 hour/annual inspection with appropriate documentation review along with the DAR/import inspection.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Uniflight Global is a Bell Service Facility (BSF) based in the Dallas-Forthworth Texas area, which is the mutually agreed upon location for the helicopter to be delivered in the purchase and sale agreement for the helicopter. As a BSF they have extensive experience maintaining Bell 407 helicopters, but more importantly they can provide a DAR upon importation of the helicopter to the U.S. and can perform the FAA required annual inspection that is needed before the aircraft can be registered and operated in the U.S. as a U.S. registered aircraft.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost of the inspection, based on the average shop rates for aviation maintenance facilities, is in line with the time that our own mechanics would spend on the inspection. We also contacted two other facilities in the U.S. that we deal with often and they said that the given quote was what they would expect for a similar inspection in their own shops.

4. Describe the plan for future competition for the goods or services.

The Forest Protection Division looks for the lowest costs and best availability for parts and services in the aviation industry. In this case, as in others, when services don't go out to bid, we check with other companies to ensure that costs are in line with industry standards.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small> <i>Aimee Carlton</i>		
Printed Name:	<small>554808D3FFE6495...</small> Aimee Carlton	Date:	1/28/2022
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Debbie Jacques</i>		
Printed Name:	<small>1DFA565D481F42E...</small> Debbie Jacques	Date:	1/28/2022