



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DEP, Response Services		
Department Contract Administrator or Grant Coordinator:		Darian Higgins		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 60,000	Advantage CT / RQS #:	20220110*1658
CONTRACT	Proposed Start Date:	2/1/2022	Proposed End Date:	2/1/2024
AMENDMENT	Original Start Date:	Click or tap to enter a date.	Effective Date:	Click or tap to enter a date.
	Previous End Date:	Click or tap to enter a date.	New End Date:	Click or tap to enter a date.
GRANT	Project Start Date:	Click or tap to enter a date.	Grant Start Date:	Click or tap to enter a date.
	Project End Date:	Click or tap to enter a date.	Grant End Date:	Click or tap to enter a date.
Vendor/Provider/Grantee Name, City, State:		Front Street Shipyard, Belfast, Maine		
Brief Description of Goods/Services/Grant:		Maintenance and repair work for OSRV <i>Alvin McNeilly</i>		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice

<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization
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Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Department of Environmental Protection, Division of Response Services is charged with responding to and mitigation of oil and hazardous materials releases throughout the state. To assist in the effort, the Division maintains the 30 foot Oil Spill Response Vessel *Alvin McNeilly* in Belfast. Belfast was chosen as a berthing site for the vessel due to its close proximity to several major oil storage facilities in Penobscot Bay. Within Belfast Harbor, Front Street Shipyard was selected as a berthing site because of their year-round dockage facilities, sheltered slips, and most importantly their ability to perform all maintenance and repair work on the vessel.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Front Street Shipyard had a unique geographic location that meets the Divisions' needs from a strategic response perspective. This combined with their ability to deliver all maintenance and repair work at a fair price and within a reasonable timeframe makes them uniquely suited to meet the needs of the Division at this time.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Front Street Shipyard labor rates are significantly lower than published rates of other yards throughout the state. Additionally, when compared to 5 to 10 year old invoices for comparable work done to the vessel they are still competitive.

4. Describe the plan for future competition for the goods or services.

In the future, if another vendor is able to meet all specific needs detailed above, they will be given fair consideration. Additionally, if operational needs of the Division change in the greater Penobscot Bay area and Belfast is no longer the best strategic location to maintain a vessel, then other vendors will be considered.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

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Signature of requesting Department's Commissioner (or designee):	<i>David R. Madore for Melanie Loyzim</i>		
Typed Name:	David R. Madore for Melanie Loyzim	Date:	Jan 12, 2022
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>William J.E. Allen</i> <small>2D5B6E39F57E44A...</small>		
Typed Name:	Click or tap here to enter text.	Date:	Click or tap to enter a date.

William J.E. Allen

1/18/2022

NOI 0120220050 01/18/2022 - 01/24/2022