

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	Secondary Education and Integrated Instruction/Visual and Performing Arts/Maine Kids Rock			
Department Contract Administrator or Grant Coordinator:	Joe Schmidt, SEII Coordinator (contract administrator); Jason Anderson, Visual and Performing Arts Specialist (program administrator/grant coordinator)			
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)	\$ 25,000.00	Advantage CT / RQS #:	20201027000000001320	
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	01/01/2021	Effective Date:	01/01/2022
	Previous End Date:	12/31/2021	New End Date:	06/30/2022
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Little Kids Rock, Verona, NJ			
Brief Description of Goods/Services/Grant:	Equipment and services (instrument grants to Maine schools, professional development for music educators, and event facilitation) related to developing and supporting the growth and expansion of the Maine Kids Rock Initiative.			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

The Maine Department of Education and Little Kids Rock have a unique partnership in the inception and perpetuation of the Maine Kids Rock Initiative. The goals of the initiative are to enhance music education opportunities to low-income and underserved populations throughout Maine through the implementation of a pedagogy that uses modern music and small-ensemble techniques. Little Kids Rock partnered with the Maine DOE to create this state-level program, and they continue to be the most capable partner in continuing to provide instrument/equipment grants to participating schools, high-quality professional learning opportunities for music educators, and expert facilitation in the realm of performance events (whether in-person or virtual.) There are no known organizations that could provide the level of service that Little Kids Rock provides to the state of Maine.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

As stated above, due to their involvement in the initiation of the Maine Kids Rock program, Little Kids Rock can uniquely provide the goods and services that accompany the expansion and development statewide. Again, there are no other vendors with the unique combination of goods and services that could offer more at the same price.

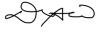

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Given the costs associated with providing professional development and support for sixty-five (65) participating educators, the development costs for designing a teacher-leader training program, and the costs of either in-person or virtual event coordination/facilitation (involving a potential five hundred (500) students), the contract amount is commensurate with the deliverables.

4. Describe the plan for future competition for the goods or services.

At this time there is no plan for future competition for goods and services, unless there emerges a comparable company that can offer superior goods and services to the teachers and students of Maine.

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PART IV: APPROVALS			
Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Daniel A. Chuhta	Date:	1/3/2022
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> 		
Printed Name:	<small>066BBD96EE5347F...</small> Michelle Fournier	Date:	1/13/2022


Certificate Of Completion

Envelope Id: 6410CB08019543FF82D67E1C8775BAE0	Status: Completed
Subject: Please DocuSign This Document	
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Document Pages: 3	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator: Daniel A. Chuhta Daniel.Chuhta@maine.gov
Envelopeld Stamping: Disabled	IP Address: 64.207.219.72
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	

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Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Maine Department of Education	Location: DocuSign

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Signature	Timestamp
Daniel A. Chuhta Daniel.Chuhta@maine.gov Deputy Commissioner Maine Department of Education Security Level: Email, Account Authentication (None)	Sent: 1/3/2022 9:43:47 AM Viewed: 1/3/2022 9:43:55 AM Signed: 1/3/2022 9:44:35 AM Freeform Signing
	
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Payment Events**Status****Timestamps**