

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		Inland Fisheries and Wildlife, Engineering Division			
Department Contract Administrator or Grant Coordinator:		Richard Parker			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)		\$ 23730.18	Advantage CT / RQS #:		20211221*686
CONTRACT	Proposed Start Date:	1/1/2022	Proposed End Date:	6/30/2022	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		VC0000215447 Bailey Brothers Inc. 12 Park Street, Livermore Falls, ME			
Brief Description of Goods/Services/Grant:		2012 Ford F350 Engine Replacement			

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

**Upon inspection from Ford Dealer, it was found the following repairs are necessary to meet commercial vehicle inspection standards. Replace Engine, Replace front brake pads and turn rotors, replace rear brake pads and rear rotors and drums, replace front shocks, replace rear shocks, replace headlight assembly, replace 6 tires, replace e-brake shoes and hardware, replace rear axle seals.**

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**PART III: SUPPLEMENTAL INFORMATION**

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

The vendor is a Ford dealer in the closest proximity to the disabled truck. Due to the extensiveness of the repairs a Ford Dealer is recommended.

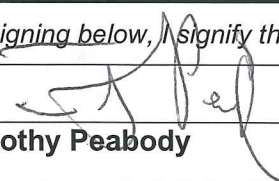
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Engine replacement costs are in line with other dealerships that offered pricing. Upon inspection of vehicle, dealer determined additional repairs were necessary to achieve commercial inspection of vehicle.

**4. Describe the plan for future competition for the goods or services.**

Plan for future is to have the vehicle repaired prior to it being disabled. This would allow it to be driven to multiple facilities for estimates of service.

**PART IV: APPROVALS**

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	<b>Timothy Peabody</b>	<b>Date:</b>	<b>12/21/2021</b>
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
<b>Printed Name:</b>	<small>2D5B6E39F57E44A...</small> <b>William J.E. Allen</b>	<b>Date:</b>	<b>1/3/2022</b>

NOI 0120220002 01/03/2022 - 01/09/2022