

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DAFS / OIT / GeoLibrary	
Department Contract Administrator or Grant Coordinator:		B. Guerrette	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$0.00, Based on Usage	Advantage CT / RQS #:	MA 18P 180226*93
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	4/1/2016	Effective Date:
	Previous End Date:	3/31/2021	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Dewberry Engineers 8401 Arlington Blvd, Fairfax, VA 22031	
Brief Description of Goods/Services/Grant:		Lidar Data Acquisition	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Lidar data/observation collection weather dependent. Extend Lidar quality assurance contract end date to 12-31-2021 to complete 2020 work program (allowing for schedule changes due to weather), issue RFP and award contract. Six (6) month overlap in service.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Existing competitively awarded vendor agreement, in 2016.

Companion Lidar collection contract extended to 12-31-2021 to complete work program. This agreement, which provides quality assurance review services on that agreement must have similar performance timeframes.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

No change in contract rates over duration of contract.

4. Describe the plan for future competition for the goods or services.

RFP under preparation to be issued approximately April/May 2021.

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.

DocuSigned by:



Printed Name:

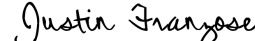
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Frederick Brittain

Date:

1/25/2021

**Signature of DAFS
Procurement Official:**

DocuSigned by:



Printed Name:

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Justin Franzose

Date:

1/25/2021