

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		MDIFW/Bureau of Resource Management/Wildlife	
Department Contract Administrator or Grant Coordinator:		Bethany Atkins	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 300,000	Advantage CT / RQS #:	20210119000000002064
CONTRACT	Proposed Start Date:	1/19/2021	Proposed End Date: 8/1/2021
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Michiel D. Brown	
Brief Description of Goods/Services/Grant:		Acquisition of approximately 168 acres in Sanford (Map R23, Lot 10H, and 8A); Wells (Map 74A, Lot 1) and Kennebunk (Map R7, Lot 25) together with a right of way, excepting approximately 20 acres which will be retained by the landowner.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

MDIFW will purchase four parcels of land, as identified in Part 1, from Michiel Brown, with about 20 acres abutting the Wells-Sanford town line excepted from the purchase. The land is surrounded by lands conserved by IFW and the Kennebunk, Kennebunkport and Wells Water District. Acquisition of the parcels will consolidate the conserved area and protect the water resources there, in addition to permanently protecting important wildlife habitats associated with the Kennebunk Plains Wildlife Management Area, particularly rare species associated with grasslands and pitch pine forest communities. Mitigation funds to be used by the department specifically for acquisition of land to protect rare species in this region are being used to fund this purchase.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The land identified under this contract has been evaluated by the Department for its uniqueness and ability to meet public access and wildlife management priorities. It is owned by a single private landowner. This parcel specifically meets the requirements and needs for mitigation funds received by the department.

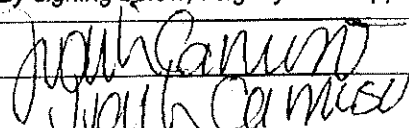
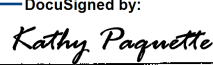
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The purchase price has been negotiated with the landowner and is conditioned on an appraisal by a licensed appraiser meeting USPAP standards. The appraisal report will also be reviewed by a third-party appraiser and accepted by MDIFW. The landowner has agreed to either the \$300,000 offer price or the appraised value, whichever is less.

4. Describe the plan for future competition for the goods or services.

NA. This contract is specific to acquisition of a specific piece of property located to address a specific issue.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
			
Printed Name:	John Carmichael	Date:	1/15/21
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	Kathy Paquette	Date:	1/25/2021