

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PM - 28484

PART I: OVERVIEW

Department Office/Division/Program:		Maine Department of Inland Fisheries and Wildlife Fisheries Division			
Department Contract Administrator or Grant Coordinator:		Francis Brautigam			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)		\$ 8,000	Advantage CT / RQS #:	09A-20201228000000001942	
CONTRACT	Proposed Start Date:	1/1/2021	Proposed End Date:	12/31/2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Town of Oxford P.O. Box 153 Oxford, Maine 04270			
Brief Description of Goods/Services/Grant:		Department funds to be used in the fabrication/installation of fish screens at the Thompson Lake dam located in Oxford, Maine.			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

Thompson Lake has long been recognized as a prime fishery for Landlocked Salmon, Togue, and Smallmouth Bass. This fishery resource, particularly salmon, is now threatened by the lack of fish screens at the outlet of the lake. The original owners of the Robinson Mill initially placed a fish screen in front of the dam during the 1970's and were likely required to do so by MDIFW. The Town of Oxford took over ownership of the dam in 2009, the fish screens were subsequently removed due to deterioration and maintenance requirements. Since the screens were removed, the Maine Department of Inland Fisheries and Wildlife (MDIFW) has received numerous angler reports and documented the loss of large numbers of adult salmon down the outlet. These quality-sized, lake grown salmon cannot return to the lake and provide only limited fishing opportunity in the river, where they face inadequate food resources and disappear from the system in a relatively short period of time. Over the past 5-6 years the Department has received angler complaints regarding the salmon fishery in the lake and creel survey data indicates a decline in angler catch rates for legal-sized salmon as high as 40%.

The Town of Oxford is working on a project to rehabilitate the upstream side of the dam and to restore/improve gate functions. The project also incorporated the installation of three new fish screens on each of the dam's sluiceways. Fish screens would prevent the loss of adult salmon from the lake, as well as other species and restore this quality cold water fishery. However, the cost of this project is a significant burden to the Town of Oxford, which is a noncommercial entity that derives no income from the dam. The unanticipated need for fish screens adds to that burden.

The Town has worked closely with MDIFW regional fisheries staff to secure enough funding to replace the fish screens including their own monies, grant dollars, in-kind services, and this requested funding of \$8,000 from an MDIFW dedicated funding source. These monies combined with other sources should fully pay for fabrication and installation of fish screens for the east and west sluices and at least partial work towards completion of the central sluice. The central sluice should be able to prevent fish loss via operational procedures until full funding for that unit can be secured.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Town of Oxford is the dam owner and is the responsible party for dam maintenance and repairs. In addition, the Town is currently involved with multiple contractor's and an engineer with regards to an extensive dam rehabilitation project. The design and engineering of the fish screens has been tied to the existing rehabilitation work, as well as some of the site preparation, fabrication, and installation of the fish screens at the Central and East sluices. The Town is the best vendor for coordinating the various funding sources and overseeing the allocation of resources related to the dam and fish screens.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

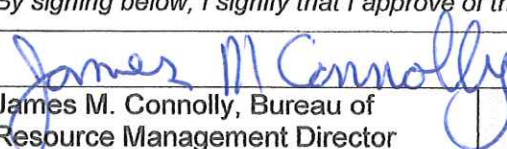
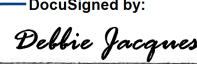
Estimated costs for the fish screens at all three sluices exceeded \$50,000. All Town monies and work done by the Town is approved by the Town's select board and dam committee and goes through the Town's standard procurement and bidding processes.

The full \$8,000 will be given to the Town to administer for the fabrication and installation of the fish screen for the west sluice with a recent fabrication estimate of \$5,726.25 and the plan that installation will be conducted with in-kind services. Any remaining funds would be allocated towards the central sluice fish screen.

4. Describe the plan for future competition for the goods or services.

Not applicable, this is a one-time fabrication/installation. The fish screens as designed should have a long service life and maintenance/repairs will be the responsibility of the Town. Any future replacement would go through standard Town procurement processes.

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PART IV: APPROVALS			
Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	James M. Connolly, Bureau of Resource Management Director	Date:	12/28/2020
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	1DFA565D481F42E... Debbie Jacques	Date:	1/19/2021