

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DEPARTMENT of CORRECTIONS as the Maine State Prison			
Department Contract Administrator or Grant Coordinator:		Robert Walden, Deputy Warden			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$ 33,186.73	Advantage CT / RQS #:	RQS 03A 20210106*663		
CONTRACT	Proposed Start Date:	1-6-2021	Proposed End Date:	3-31-2021	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Daniels Equipment Company, Auburn, NH			
Brief Description of Goods/Services/Grant:		Commercial Laundry Equipment Sales and Service			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Urgent replacement of (3) high pressure steam coil heaters attached to commercial heavy-duty dyers. The coil leaks can no longer be repaired by in-house soldering due to worn out lines. These 3-dryers are an intricate part of maintaining the safe operation of our facility laundry and sanitation programs.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

These commercial grade dryers were purchased from the Daniels Equipment Company who have been providing the licensed service repair work when needed.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Only known company with certified repairmen for this specific equipment which includes familiarity with maximum security facility procedures and laundry department layout.

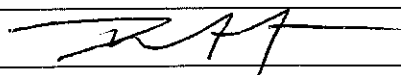
4. Describe the plan for future competition for the goods or services.

We are always interested in alternative Maine companies that can exceed existing provider sales and service needs.

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.



Printed Name:

Randall Liberty, Commissioner

Date:

12/29/20

**Signature of DAFS
Procurement Official:**

DocuSigned by:



Printed Name:

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Debbie Jacques

Date:

1/8/2021