

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		Department of Corrections			
Department Contract Administrator or Grant Coordinator:		Bob Walden, Deputy Warden MSP			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$ 180,000	Advantage CT / RQS #:	03B-20201230*1956		
CONTRACT	Proposed Start Date:	January 1, 2021	Proposed End Date:	December 31, 2023	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Town of Waldoboro, Maine			
Brief Description of Goods/Services/Grant:		Solid Waste and Recycling Disposal			

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Weekly use of the Town of Waldoboro's Transfer Station for proper disposal of Maine State Prison and Bolduc Correctional Facility solid waste and recycled materials.

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### PART III: SUPPLEMENTAL INFORMATION

#### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Town of Waldoboro is the only known local transfer station that is willing to provide this disposal service for our large volume of recycled materials and solid waste. (250 tons annually)

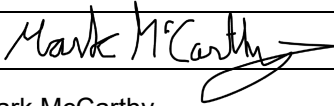
#### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

A previous long-term transfer station business relationship with the towns of Thomaston, South Thomaston, and Owls Head became financially unmanageable with expenses rising to over \$120,000 per year. This new business relationship with the Town of Waldoboro, at approximately \$60,000 annually, will reduce those prior rising costs by 50%.

#### 4. Describe the plan for future competition for the goods or services.

The Maine State Prison and Bolduc Correctional Facility will continue to monitor any and all solid waste disposal costs, options, and standards.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Mark McCarthy	<b>Date:</b>	12/30/20
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> <i>Michelle Fournier</i>		
<b>Printed Name:</b>	Michelle Fournier	<b>Date:</b>	1/4/2021

NOI 0120210002 01/04/2021 - 01/10/2021