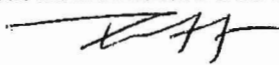


**State of Maine
Waiver of Competitive Bidding Request Form**

Form Instructions: Please provide the requested information in the white boxes below. This form is to precede all contract requests that are not the direct result of a competitive bid process.

Requesting Department's Contract Administrator:	Robert Bowen, K9 Corporal	Office/Division/Program of Contract Administrator:	Administration
Est. Contract Amount:	\$ 8,000	Contract or RQS Number:	RQS 03B 20200130*883
Proposed Start Date:	1/29/20	Proposed End Date:	1/31/20
Vendor/Provider Name, City, State:		Shallow Creek Kennels, Inc Sharpsville, Pennsylvania 16150	
Short Description of Good or Service:		Dual Service Law Enforcement Service Dog Narcotics and Crowd Control (Selection Tested)	
Please note, for transparency purposes, Waivers of Competitive Bidding will be publicly posted. Public postings are placed on the Division of Procurement Services website for a period of seven consecutive calendar days.		To be completed by the Division of Procurement Services Posting dates on Division of Procurement Services website: From: <u>01/30/2020</u> To: <u>02/05/2020</u>	
Notice of Intent to Waive Competitive Bidding Number:		NOI# 0120200092	
1. Statutory Justification State of Maine statute (5 M.R.S. §1825-B(2)) allows waivers of competitive bidding only for the specific reasons listed below. Please mark the appropriate box (X) next to the justification which applies to this specific request.			
<input type="checkbox"/> A. The procurement of goods or services by the State for county commissioners pursuant to Title 30-A, section 124, involves the expenditure of \$2,500 or less, and the interests of the State would best be served;			
<input type="checkbox"/> B. The Director of the Bureau of General Services is authorized by the Governor, or the Governor's designee, to make purchases without competitive bidding because, in the opinion of the Governor or the Governor's designee, an emergency exists that requires the immediate procurement of goods or services,			
<i>If citing the above justification for this Waiver of Competitive Bidding request, please have the requesting Department's Commissioner or Chief Executive (as the Governor's "designee") sign and date on the right.</i>		<i>By signing below, I signify as the Governor's designee there is an emergency that necessitates this non-competitive procurement.</i> Signature: 	
		Printed Name:	Date:
		Randall Liberty, Commissioner	January 29, 2020
<input type="checkbox"/> C. After reasonable investigation by the Director of the Bureau of General Services, it appears that any required unit or item of supply, or brand of that unit or item, is procurable by the State from only one source;			

**State of Maine
Waiver of Competitive Bidding Request Form**

	D. It appears to be in the best interest of the State to negotiate for the procurement of petroleum products;	
	E. The purchase is part of a cooperative project between the State and the University of Maine System, the Maine Community College System, the Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State involving: (1) An activity assisting a state agency and enhancing the ability of the university system, community college system, Maine Maritime Academy, or a private, nonprofit, regionally accredited institution of higher education with a main campus in this State to fulfill its mission of teaching, research, and public service; (2) A sharing of project responsibilities and, when appropriate, costs;	
	<i>If citing the above justification for this sole source request, please note that the specific approval of the Governor's Office is required, in accordance with Executive Order 26 FY 11/12, "An Order to Enhance Competitive Bidding". The approval must be documented on DAFS/BGS/Division of Procurement Services "GOVCOOP" form, found here: http://www.maine.gov/purchases/info/forms/govcoop.doc</i>	
	F. The procurement of goods or services involves expenditures of \$10,000 or less, in which case the Director of the Bureau of General Services may accept oral proposals or bids;	
	G. The procurement of goods or services involves expenditures of \$10,000 or less, and procurement from a single source is the most economical, effective and appropriate means of fulfilling a demonstrated need.	
	If a different authorization specifically allows for this non-competitive procurement, please provide that reference here:	
Please note that the following four points below (#2 through 5) <u>all</u> require a response.		
2. Description of Specific Need		
Please identify, and fully describe, the specific problem, requirement, or need the resulting non-competitive contract would address and which makes the goods or services necessary. Explain how the requesting Department determined that the goods or services are critical and/or essential to agency responsibilities or operations.		
<p>This purchase will be a dual-service replacement K9 to be trained and certified in drug detection and patrol (tracking, apprehension, and crowd control).</p> <p>This dog will be trained in Drug Detection and Tracking. Purchasing a K9 from this vendor will provide the department a guarantee on the health and trainability of the dog. Dog selection is limited so the purchase needs to be expedited.</p> <p>This type of dog is extremely important to the Department of Corrections to prevent the introduction of contraband drugs/narcotics into facilities which greatly improves safety for both staff and prisoners.</p>		

**State of Maine
Waiver of Competitive Bidding Request Form**

3. Availability of other Public Resources

Please explain how the requesting Department concluded that sufficient staffing, resources, or expertise is not available within the State of Maine's government, or other governmental entities (local, other state, or federal agencies) external to the requesting Department, which would be able to address the identified need more efficiently and effectively than the identified vendor.

There are no known public resources within the state of Maine which we can obtain a K9 capable of passing the extensive required training in drug detection and patrol (tracking, apprehension, and crowd control).

4. Cost

Since a waiver of competitive bidding is being requested for this procurement, please explain how the requesting Department concluded the negotiated costs, fees, or rates are **fair and reasonable**.

The cost from this vendor is similar to others within the region.

5. Future Competition

Please describe potential opportunities which may be available to foster competition for these goods or services in the future.

The uniqueness of this commodity makes competitive purchasing extremely risky.

Please note that only one of the two points below ("Uniqueness" or "Timeframe") requires a response. Requesting Departments are not required to respond to both points.

6. Uniqueness

Please explain if the goods or services required are unique to a specific vendor. Describe the unique qualifications, abilities, and/or expertise of the vendor and how those particular unique factors address the specific need identified above. If the vendor has unique equipment, facilities, or proprietary data, also explain the necessity of these particular unique assets.

**State of Maine
Waiver of Competitive Bidding Request Form**

The Maine Department of Corrections has an urgent need for a non-aggressive alert detection K9. This vendor has supplied our department as well as other nearby state Department of Corrections with multiple dogs that have an established history of performing at a very high level.

These dogs excel in person searches which greatly reduces the introduction of contraband in correctional facilities.

The Maine State Police, who provide the training to MDOC K9 Handlers, will also be using this vendor for future K9 purchases.

7. Timeframe (Complete only if B. is the Statutory Justification marked on Page 1)

Please explain if time is of the essence and an emergency exists which requires the immediate procurement of goods or services. Describe the nature of this emergency, provide the date by which the goods or services must be delivered, and explain how that date was determined and its significance (i.e. impact if delayed beyond this date). Also, provide information as to how it was determined this vendor is the best option to address this time-sensitive procurement.

The Maine Department of Corrections has an urgent need for a non-aggressive alert detection K9. This vendor has supplied our department as well as other nearby state Department of Corrections with multiple dogs that have an established history of performing at a very high level.

The selection of dogs from this vendor is limited, at a time when there are competing entities looking for dogs. The procurement needs to be expedited for this reason and so that the dog can be enrolled in the upcoming Drug Detection and Patrol School Training Classes put on by the Department of Public Safety. Failure to enroll in this class means the Department will have to wait one-year for the next training school.

**Signature of requesting Department's
Commissioner or Chief Executive
(or designee within the
Commissioner's Office):**

*By signing below, I signify that my Department requests,
and I approve of, this Waiver of Competitive Bidding.*



Printed Name:

Randall Liberty, Commissioner

Date:

January 29, 2020